

ST. JUST-IN-PENWITH TOWN COUNCIL

St Just Town Council
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10 May 2023



ANNUAL MEETING

Dear Councillor,

You are hereby summoned to attend the **Annual Meeting** of the Town Council to be held as follows:

DATE: MONDAY 15 MAY 2023

TIME: ON THE RISING OF THE ANNUAL TOWN MEETING

VENUE: ST JUST WI HALL.

Cas Leo
Town Clerk

15 MAY 2023

AGENDA

1. Election of Town Mayor & Declaration of Acceptance of Office

2. Apologies for Absence

3. Declarations of Interest

4. Dispensations

Town Council to consider requests for dispensation for which an application has been received by the Town Clerk.

5. Election of Deputy Town Mayor & Declaration of Acceptance of Office

Public Address at Council Meetings

A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing by no later than 10.00am on the Friday preceding the meeting.

Helen Bowkett Guild of Cornish Hedgers Trainer
CREST - Cornwall Rural Education and Skills Trust.

Holly Whitelaw National Lottery Report.

6. Minutes

To pass the following resolution:

RESOLVED – that the mayor signs as a true and accurate record the Minutes of the Ordinary Meetings of the Town Council held on 17th & 24th April, 2023 (copies attached).

7. Matters Arising

To consider any matters arising from the signed minutes. (Update on Devolution matters).

8. Councillor Attendance at Meetings & Expenses

To receive details on Councillor attendance at meetings and travelling expenses throughout the year (None).

9. Planning

(a) Applications

As part of the formal consultation process, the Council's comments are sought on applications received from Cornwall Council since the last meeting as set out on the attached schedule. Copies of the applications are available for inspection at the Town Council offices.

(b) Decisions

To note the decisions received since the last meeting.

(c) Appeals

10. Finance

(a) Financial Assistance.

A request for £1200 from Outreach magazine.

(b) Accounts for Payment

To approve the accounts for payment to be circulated on the day of the meeting.

(c) Letters of Thanks

Cricket Club/Cornwall Youth Choir for recent grants

(d) Mayors Allowance 2023/24

The Mayor was granted £1000 at the start of the year.

e) The reappointment of the Internal auditor Mr S. Hudson for FY 23/24.

11. Organisational Staffing Review and the Development of Strategic Plan

To consider the above subjects (email sent to councillors).

12. Correspondence

To consider responses, if any, to correspondence received, and sent to all Councillors.

Invitation to key stakeholder presentation of the Levant Mine Conservation Management Plan (sent by email).

Hayle Sea Pollution, letter of Support request.

13. Plain an Gwarry

Permission requested to use the Plain an Gwarry by Lafrowda Festival 8 - 16 July 23.

Permission requested to use the Plain an Gwarry by Dreadnought Theatre 19 June 23.

14. Appointment of Town Council Committees and councillors sitting on outside bodies

15. Development of Town Councils Climate Action Plan

16. Information Items

23/24 Meeting Dates.

17. Matters for Report

Request for water butts to be installed at St just toilets, from St Just in Bloom.

18. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

“RESOLVED - that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s).

19. Insurance

The insurance renewal is due on 1 June 2023 the council has the a 5-year LTA premium to obtain greater value than a one-year option which would cost for a year standard premium. it was previously agreed by Council to take out a long-term agreement with Zurich Municipal which has been running successfully: rather than renewing for single years. The 23/24-year cost will be £2696.03

20. CIL

The Town Council have been issued £3,164.21 details circulated.

21. Recruitment of Staff

Note Staffing committee meeting is planned for 16 May 23.

22. Benches

Contractors Rates. Bench Plaque permission requested.