

ST. JUST-IN-PENWITH TOWN COUNCIL

**Council Offices
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31st January 2024



INTERNAL AUDIT COMMITTEE

You are hereby summoned to attend the next meeting of the Internal Audit Committee to be held as follows: -

DATE: TUESDAY 6TH FEBRUARY 2024

TIME: 6.30pm

VENUE: Library

Town Clerk

To:

Committee

Chairman: Robert Chadder
Chris Denley
Jessica Morris Kevin Casley

AGENDA

1. To Appoint Committee Chair

Committee Chair is needed to be appointed to chair meeting.

2. Apologies for Absence

3. Declarations of Interest

Minutes

4. To pass the following resolution:

RESOLVED – that the Chairman signs as a true and accurate record the Minutes of the Meeting of the Committee held on 10th February 2023 (copy attached).

5. Internal Audit

To discuss any matters in the IA Interim Report FY 23/24 ending March 2024. The Action Plan will be taken to full Council at 19 February 24 meeting.

6. Investment Strategy

The Council will review current investment strategy (auditor comment) it was reviewed in February 23 and now needs to be reviewed for next year. The strategy will be taken to full Council meeting.

7. Asset Register and Risk assessment Review

The committee to review the current documents and suggest changes if needed for 2024/25.

Exclusion of the Press and Public

8. “**RESOLVED** - that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s).”

