

A Meeting of the Town Council was duly convened and held in the Council Chamber at 1 Chapel Street St Just on Monday 21<sup>st</sup> January 2008 at 7.15 p.m. for consideration of the Annual Precept for 2008/9.

Present: Councillor M Nicholls – Town Mayor  
Councillor C McClary – Deputy Town Mayor  
Councillors Mrs S Olds, Ms S Angove, Mrs S Smith, B F Angwin,  
B Rees, D Stevens, M Thomas, N McFadden, K McFadden, together  
with the Town Clerk (Mrs E George).

**1. APOLOGIES FOR ABSENCE**

An apology for absence had been received from Councillor Mrs S James due to a prior appointment.

**2. DECLARATIONS OF INTEREST**

Nil.

**3. PRECEPT 2008/9**

All Councillors had been supplied with an information pack by the Clerk and RFO giving financial details of the current year's expenditure, projected expenditure to 31/3/08, anticipated balances and a suggested estimate for the guidance of the Council. (copies attached)

See pages 2733, 2734,2735,2736,2737.\*

\*The relevant figure is in Band D "Parish Element" £29.10 (for 2007/8)  
For every £1000 increase in the Town Council Precept the Parish element increases by 57pence.

Proposal submitted at the meeting by Councillor D Stevens: see page 2738

ST JUST TOWN COUNCILNOTES TO BE INCLUDED IN INFORMATION TO COUNCILLORS AT (BUDGET) PRECEPT MEETING.

Bank Balances held at Barclays Bank Penzance in the name of St Just Town Council:

Total of all accounts at 18<sup>th</sup> January 2008      £25545.04

DEDUCT- Internal Accounts of the Town Council not available for Revenue Expenditure:

Capital Account – balance held	£810.70	
Office Equipment – capital fund	£459.23	
Capital fund held for possible		
Extension to TIC at Library -	£1000.00	
Pendeen PCC – War Memorial Fund	£181.55	
		<u>£ 2451.48</u>

Deduct:

Projected expenditure to 31 <sup>st</sup> March 2008 (see schedule)	£12754.
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£15205

Estimated balance available at 31<sup>st</sup> March 2008 for Revenue Account for 2008/9

£10340

Suggested Estimate 2008/9(see schedule)	£69750.
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= LEAVES £59410 TO BE MET BY THIS PRECEPT

i.e. minimum suggested required to be Precept is £61,000 (2007/8 Precept £51,000)

EG 20<sup>th</sup> January 2008

## PLEASE NOTE – THE CLERK’S NOTES AND FIGURES ARE FOR YOUR GUIDANCE ONLY AND ARE NOT A DETERMINATION OF A BUDGET DECISION.

NOTES TO BE READ IN CONJUNCTION WITH THE BUDGET HEADINGS ON THE ESTIMATES LIST.

### Headings:

**Elections:** We have an outstanding £4000 to pay to PDC early in the new financial year and I suggest an additional £4000 be budgeted in case of an election. We now have to fund all of the costs of an election (unless there is a District, County or Parliamentary Election on the same day in which case the costs would be shared).

**Salaries:** The figures I have submitted are in accordance with the NALC conditions of service etc and are based on the current hours for Ms Sanson and myself. These figures also include our time for the caretaking and cleaning of the premises. I have increased the figure slightly in case of the possible need for sickness pay or local government re-organisation requiring additional time from staff of local authorities.

**Employers NHI:** This figure relates closely to salary figures and is increased in accordance with regulations.

**Printing, stationery and advertising:** This is an unknown figure in reality. The cost of stationery is fairly high but we have a reasonably cost effective supplier. We have not had so many Public Notices this year so the figure is down slightly. I do not think we can afford to reduce the figure as cleaning materials and supplies now also come out of this budget.

**Petty Cash:** This always runs fairly close to budget and is used mostly for postage. The postage costs have increased generally since the new rules relating to size/weight etc have changed.

**Office phones/fax:** Very reasonable costs I believe for the value of the facility.

**Rent:** I suggest we retain the same figure.

**Subs:** NALC – annual subs. Should be roughly the same as previous year.

**Insurance:** I suggest the slight increase due to the fact that we were very close with our estimate last year and it is likely to increase slightly.

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2735

**Audit expenses:** I suggest a slight increase due to the fact that last year's figure was very close to budget.

**Section 137 of the 1972 Local Government Act.**

**Donations:**

The Law says up to £5.86 per elector maximum.

**Travelling expenses and training:**

There is a legal requirement to reimburse Councillors and staff for travelling in the reasonable course of their duties. Training – there is a strong possibility that this will become a more regular requirement and fees are required to be paid by the local authority.

**Clocks and memorials:**

We have been fortunate this year with demands on the budget – but I suggest we retain a reasonable budget as we have two public clocks to maintain and two memorials.

**Office equipment and repairs:**

Again this year we have been very fortunate with demands on this budget but in the near future consideration will have to be given to replacing the computer being used by Ms Sanson. You will note that we already have a small sum in the Office Equipment Capital fund and you may wish to put an additional amount in there to hold over until the need is justified. This would earmark the figure and it would not be used in the Revenue Account.

**Mayors Allowance:**

At your discretion.

**Functions Account:**

At your discretion.

**Public Amenities:**

A difficult budget always to get right. Currently incorporates, public seats, notice boards, Christmas trees, and will soon include Boscawell Corner maintenance costs. Also includes CCTV maintenance costs.

**Bank charges:** Reasonable charges within budget.

**Projects:** We require a reasonable figure here to allow for any small Town Council initiatives that may arise during the year and that we do not have in another budget heading.

**Web site and internet costs:**

A reasonable figure required to allow for updates and amendments to the Councils web site.

Internet fees are currently reasonable at £18 per month paid by direct debit.

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2736

**Footpaths:** Town Councils 10% of Cornwall County Council R.O.W Contract and Pendeen Church path.

**Pension Scheme:** Due to communication difficulties this is not yet in operation but I expect it to be operational in the very near future.

**Plain and Gwarry Licence:** Annual renewal. We did not precept this for last year as we were under the impression that it was a one off licence fee. Suggest £100.

**PARISH TOWN OF ST JUST**

<i>Band</i>	<i>Value</i>	<i>Proportion</i>	<i>Council Tax 2007/08</i>	<i>Parish Element of Council Tax</i>	<i>Properties per tax base</i>
	£		£	£	
A	Up to £40,000	6/9	841.55	19.40	400
B	40,001 – 52,000	7/9	981.80	22.64	516
C	52,001 – 68,000	8/9	1,122.05	25.87	403
D	68,001 – 88,000	1	1,262.32	29.10	253
E	88,001 – 120,000	11/9	1,542.84	35.57	108
F	120,001 – 160,000	13/9	1,823.35	42.04	51
G	160,001 – 320,000	15/9	2,103.87	48.51	20
H	Over 320,000	18/9	2,524.64	58.21	0

Precept received in 2007/2008 by Parish: £51,000.00

To raise the Parish Precept by an additional £100 would result in an increase of Band D Council Tax of 5.71 pence based on 2007/2008 figures.

A. Total Precept requirements for year 2008/2009                      £73,500

Income generated from reduction in second homes discount is £2065.76

## Proposal

To provide a 3 year funding offer to the following organisations:-

Centre of Pendeen	£1,000
Pendeen Parish Rooms	£1,000
St Just and Area Community Sports Association	£2,500
Lafrowda	£1,500
Nancherrow Centre	£1,000

The awards will be conditional on:-

1. Annual Review
2. Production of accounts
3. Twice yearly report of activity – this can also be used for Just a Word input

This is to put St Just Town Council firmly at the centre of the community and sends a strong message of commitment to any potential external funder. The 3 year period allows planning and budgeting.

The funding for the St Just and Area Community Sports Association should be made under the provisions of the Local Government (Misc. Provisions) Act 1976 Sec 19

The funding for Lafrowda should be made under the provisions of Local Gov. Act 1972 Sec 145

The awards to the Centre of Pendeen, Pendeen Parish Rooms and the Nancherrow Centre should all be made under Local Government Act 1972 Sec 137

With the current provision of £10,000 in the Section 137 budget this would rise to £13,000

Precept of £4,000 towards allotment provision Small Holdings and Allotment Act 1908 Sec 23 (1) & (2)

Precept of £2,000 toward road safety signage etc, e.g. Road Traffic Regulation Act 1984 Sec 72

	Est 07/08	Revenue Expend to 21.12.07	Projected Expend to 31.03.08
Elections	£2,400.00	£6,174.00	
Salaries	£27,000.00	£19,069.25	£6,381.00
Employers NHI	£2,700.00	£1,413.64	£471.00
Printing,Stat, Adverts & Cleaning	£2,000.00	£700.77	£500.00
Petty Cash	£800.00	£500.00	£300.00
Office Phone & Fax	£500.00	£281.09	£140.00
Rent	£1,200.00	£1,000.00	
Subs	£800.00	£658.73	£40.00
Insurance	£1,750.00	£1,659.65	
Audit Expenses	£650.00	£625.00	
Section 137	£10,000.00	£8,378.00	£1,622.00
Trav Exp & Training	£2,500.00	£433.20	£300.00
Clocks & Memorials	£800.00	£250.00	£100.00
Office Equip & Repairs	£800.00	£173.00	£300.00
Mayors Allowance	£500.00	£440.00	£60.00
Functions Account	£850.00	£851.67	
Public Amenities	£2,500.00	£1,446.00	£700.00
Bank Charges	£250.00	£142.62	£90.00
Projects	£2,000.00	£1,870.06	£500.00
Web site/ Internet	£500.00	£203.12	£150.00
Footpaths	£1,000.00	£646.87	£100.00
Pension Scheme	£1,000.00	£0.00	£1,000.00
P & G Licience	£0.00	£70.00	
V.A.T		£1,725.00	
<b>TOTALS</b>	<b>£62,500.00</b>	<b>£48,711.67</b>	<b>£12,754.00</b>

(Projects: Veterans day  
Bosc Corner

1000)  
400)



Elections	£8,000.00	£8,000.00
Salaries	£28,500.00	£28,500.00
Employers NHI	£2,700.00	£2,200.00
Printing,Stat, Adverts & Cleaning	£2,000.00	£1,500.00
Petty Cash	£800.00	£800.00
Office Phone & Fax	£500.00	£500.00
Rent	£1,200.00	£1,200.00
Subs	£800.00	£800.00
Insurance	£1,800.00	£1,800.00
Audit Expenses	£700.00	£700.00
Section 137	£10,000.00	£13,000.00
Trav Exp & Training	£2,000.00	£2,000.00
Clocks & Memorials	£700.00	£700.00
Office Equip & Repairs	£800.00	£800.00
Mayors Allowance	£500.00	£500.00
Functions Account	£900.00	£900.00
Public Amenities	£2,500.00	£3,000.00
Bank Charges	£250.00	£250.00
Projects	£2,500.00	£13000 (*)
Web site/ Internet	£500.00	£500.00
Footpaths	£1,000.00	£1,000.00
Pension Scheme	£1,000.00	£1,000.00
P & G Licience	£100.00	£100.00
<b>TOTAL</b>	<b>£69,750.00</b>	<b>£82,750.00</b>
minus reserve fund (TIC @ Library) transferred for highways budget		£1,000
		<b>£81,750.00</b>

(\*) Sports Centre

(\*) Lafrowda

Estimates Schedule – pages 2739 and 2740.

The Town Council considered and voted on each budget heading as listed.

It was resolved that the £1000 held in reserve account for the TIC extension be now transferred to Projects for inclusion in a new Highways Account for the purpose of possible road signage requirements. A further £1000 be added from the Precept making a total of £2000 for that purpose.

It was further resolved that £4000 be set aside this year for the possible expenses related to the provision of allotments in the area. (Small Holding and Allotments Act 1908)

The Council resolved to make a commitments to the following organizations as per Councillor Stevens proposal (2738)

1. Section 137 of the 1972 Local Government Act-  
£1000 for the following 3 financial years to  
Centre of Pendeen  
Pendeen Parish Rooms  
Nancherrow Centre
2. Section 19 of the Local Government (Misc. Prov. Act) 1976  
£2500 for the following 3 financial years to  
St Just Community Sports Hall Association
3. Local Government Act 1972 Section 145  
£2000 for the following 3 financial year to  
Lafrowda Festival Committee

All 3 conditional as follows:

Annual Review of group/organizations position

Production of satisfactory accounts

Twice yearly report of activity and

A Town Councillor be invited to attend meetings.

together with written acceptance of the above conditions.

Following considerable discussion and consideration the Council Resolved as follows:

To agree to a total estimated expenditure for the financial year 2008/9 of £82750. In addition £2000 to provide adequate funding to operate the Rights of Way Contract for the County Council. £84750  
Less £1000 transferred from reserve account (TIC)  
Less £10340 estimated balance at 31<sup>st</sup> March 2008 leaving £73,410 to be met by this Precept.

On a proposal by Councillor M Thomas, seconded by Councillor N McFadden the Council resolved to Precept for £73,500 for the ensuing financial year.

Councillor Angwin asked for his name to be recorded as not being in favour of the above resolution.

There being no further items of business the Chairman closed the meeting, thanking the Members for their attendance.

**CONFIRMED THIS 18<sup>TH</sup> DAY OF FEBRUARY 2008**

Town

Mayor.....

