

A Meeting of the Town Council was duly convened and held in the Council Chamber at 1 Chapel Street St Just on Tuesday 10th February 2009 at 7.15 p.m.

Present: Councillor M Nicholls – Town Mayor
Councillor M Thomas – Deputy Town Mayor (part meeting)
Councillors B F Angwin, C McClary, K McFadden, N McFadden, D Stevens,
Ms S Angove, W F East, B Rees together with the Town Clerk (Mrs E George).

1. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Mrs S James.

2. DECLARATIONS OF INTEREST

Nil.

The Council resolved to go into Committee –

- I N C O M M I T T E E

3. RESIGNATION OF MRS ELAINE GEORGE – TOWN CLERK AND RESPONSIBLE FINANCIAL OFFICER AND ADVERTISEMENT AND JOB DESCRIPTION FOR THE ABOVE POST OF TOWN CLERK AND RESPONSIBLE FINANCIAL OFFICER.

The Mayor informed the Council that the Clerk had given 3 months written notice of her intention to terminate her employment with the Town Council on 30th April 2009. Noted.

The Council formulated and approved an advertisement and job description for the above post together with Terms and Conditions of employment under the guidance of Councillor S Angove.

It was proposed by Councillor N McFadden seconded by Councillor K McFadden and the unanimous vote of the Council that the Job description be adopted subject to the agreed amendments.

It was proposed by Councillor K McFadden seconded by Councillor N McFadden and agreed by the Council that the person specification be accepted.

It was proposed by Councillor N McFadden, seconded by Councillor K McFadden the Terms and Conditions of employment be approved. Vote 8 in favour, 2 against. Councillor B Rees and Councillor B F Angwin asked that they be recorded as not being in favour of this decision.

4. CLERICAL ASSISTANT - CONSIDERATION OF CONTRACT

The six month Contract for the Clerical Assistant (Mrs U S Darby) expires at the end of February 2009.

On a proposal by Councillor K McFadden seconded by Councillor N McFadden the Council unanimously agreed to offer Mrs Darby a 12 month contract from 1st March 2009 and to increase her hours of work from the current 16 to 20 (to include 2 hours cleaning).

The Council resolved to come out of Committee.

O U T O F C O M M I T T E E

There being no further items of business the Town Mayor closed the meeting, thanking the Members for their attendance.

CONFIRMED THIS 16th FEBRUARY 2009.

Town Mayor.....