

**ST. JUST-IN-PENWITH TOWN COUNCIL**

**Council Offices  
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St Just  
Penzance  
Cornwall TR19 7LS**

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18 February 2014



**TOWN COUNCIL MEETING**

You are hereby summoned to attend the next **Ordinary Meeting** of the Town Council to be held as follows:-

**DATE: MONDAY 24 FEBRUARY 2014**

**TIME: 7.15 P.M.**

**VENUE: COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST**

Town Clerk

To:

Mayor: Councillor K McFadden

Deputy Mayor: Councillor N McFadden

Councillors

Mrs M Blundy  
B Clemens  
Mrs F Cock  
T McFadden  
Mrs G McQueen

F Morris  
M Nicholls  
D Roberts  
G Roberts  
Mrs G Salmon

**24 FEBRUARY 2014**

**AGENDA**

1. Public Address at Council Meetings

A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing **by no later than 10.00 a.m.** on the Friday preceding the meeting.

2. Apologies for Absence

3. Declarations of Interest

4. Dispensations

Town Council to consider requests for dispensation for which an application has been received by the Town Clerk.

5. Minutes

To pass the following resolution:

**RESOLVED** – that the Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting of the Council held on 10 February 2014 (copy attached).

6. Matters Arising

7. Report of the Town Mayor, Deputy Mayor and Town Councillors

8. Report of the Police Officer

9. Report of the Cornwall Councillor

10. Pilot Local Neighbourhood Project

The Town Council to consider its response to the presentation it received from Crystal Wakefield at the last meeting on a pilot Volunteer Scheme for St Just and Pendeen (min no. TC291/14 refers).

11. St Just Streets – No Waiting At Any Time Restrictions (Region West)

Cornwall Council is inviting comments from the Town Council on a proposal to remove the existing limited waiting bay and introduce no waiting at any time restriction at Carn Bosavern, St Just to make provision for a refuge island in the centre of the carriageway. In addition, Cornwall Council is proposing to implement no waiting at any time to protect the Cape Cornwall Street and Chapel Road junction in order to improve traffic movements through the junction. A copy of the plan is attached for Town Councillors.

12. Pendeen War Memorial

The Town Clerk to report on the Town Council's responsibility for maintaining the Pendeen War Memorial and to seek the Council's approval to accepting a quotation from Far West Gardening Services to undertake immediate maintenance repairs and for the annual maintenance of the war memorial to be added to the grass cutting / public amenity contract when the current contract expires in July 2015.

13. Publication Scheme

Town Council to approve an amended schedule of the information available from St Just-in-Penwith Town Council under the Publication Scheme which will be published on the Council's website.

14. Poltair Consultation – Revised Workshop Date

The Town Council to consider sending a representative to a second workshop being held to review and evaluate options against agreed criteria on Wednesday 12 March 2014. Venue to be confirmed.

15. Campaign to Protect Rural England (CPRE) – Cornwall

The Town Council to consider an invitation from the CPRE to join its organisation. Town Clerk to provide more details at the meeting.

16. Application to Use the Plain-an-Gwarry

To consider an application from the Miracle Theatre to use the Plain-an-Gwarry on Thursday 21 August 2014.

17. Review of Children's Health & Wellbeing Services – Phase Two Invitation

The Town Council to consider an invitation to send a representative to participate in Phase Two of the review (maximum of up to two delegates). Town Clerk to provide further information at the meeting.

18. Internal Audit Committee

To receive the minutes of the Internal Audit Committee held on 14 February 2014 and to consider the recommendations contained therein.

19. Finance

(a) Grant Applications

Town Council to consider the attached report by the Town Clerk regarding requests for grant funding from the Plen Archive Facility and Pendeen Rally.

(b) Accounts for Payment

The Council is asked to approve the schedule of accounts for payment as presented at the meeting by the Town Clerk.

- (c) Letters of Thanks

20. Planning

- (a) Applications

As part of the formal consultation process, the Council's comments are sought on applications received from Cornwall Council since the last meeting as set out on the attached schedule. Copies of the applications are available for inspection at the Town Council offices.

- (b) Decisions

To note the decisions received since the last meeting.

21. Information Items

None received.

22. Matters for Report

23. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

“RESOLVED – that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)

24. Staff Appraisal Process

Town Clerk to report on the completion of the annual Staff Appraisal Process.

25. St Just Library

The Deputy Mayor to report back to the Town Council on the public meeting held on 13 February 2014 in respect of the proposed reduction in library opening hours.

**LARGE PRINT VERSION AVAILABLE ON REQUEST**