

ST. JUST-IN-PENWITH TOWN COUNCIL

**Council Offices
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31 May 2012



TOWN COUNCIL MEETING

You are hereby summoned to attend the next **Ordinary Meeting** of the Town Council to be held as follows:-

DATE: MONDAY 11 JUNE 2012

TIME: 7.15 P.M.

VENUE: COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST

Town Clerk

To:

Mayor: Councillor Mrs S James

Deputy Mayor: Councillor D Stevens

Councillors

Ms P S Angove
B F Angwin
W F East
C S McClary
K McFadden

N McFadden
F Morris
M Nicholls
Mrs S Olds
M Thomas

11 JUNE 2012

AGENDA

1. Public Address at Council Meetings

A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing **by no later than 10.00 a.m.** on the Friday preceding the meeting.

2. Apologies for Absence

3. Declarations of Interest

4. Minutes

To pass the following resolution:

RESOLVED – that the Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting held on 28 May 2012. (Copy attached).

5. Matters Arising

To consider any matters arising from the minutes.

6. Community Land Trust Conference - London

The Town Mayor to report on her attendance at the Community Land Trust Conference on 22 May 2012 relating to issues of interest to the Town Council.

7. Communications

Councillor McClary to report on ways to improve communications by the Town Council.

8. DEFRA Consultation – Improvements to the Policy & Legal Framework for Public Rights of Way

DEFRA is currently carrying out a public consultation on a proposed package of changes to the processes for recording, diverting and extinguishing public rights of way. Copies of the consultation documents can be downloaded at www.defra.gov.uk/consult/2012/05/14/improve-rights-of-way. Alternatively a copy of the documents can be viewed in the Town Clerk's Office.

The consultation period ends on 6 August 2012.

9. Planning Applications (Appeals by Town and Parish Councils) Bill

The Town Council is asked to consider the attached request from Leiston-cum-Sizewell Town Council regarding rights of appeal for local councils as detailed in the Planning Applications (Appeals by Town and Parish Councils) Bill.

10. St Just-in-Penwith Town Council – Consultation on Appointment of External Auditor for 2012 / 13 and Future Years

The Town Council is asked to consider the attached letter from the Audit Commission dated 10 May 2012 concerning the appointment of Grant Thornton UK LLP to audit the annual return of the Town Council for five years from 2012 / 13. The appointment is to commence on 1 September 2012.

11. Premises Committee

To receive the minutes of the Premises Committee held on 21 May 2012 and to consider the recommendations contained therein.

12. Christmas Shop Window Display Competition

Town Council to consider the future of the Christmas Shop Window Display Competition.

13. Finance

(a) Accounts for Payment

The Council is asked to approve the schedule of accounts for payment as presented at the meeting by the Town Clerk.

(b) Letters of Thanks

14. Planning

(a) Decision

To note the decision received since the last meeting.

15. Information Item

(a) Amendments to the Licensing Act 2003

The Town Council is asked to note contents of the attached email from Cornwall Council regarding amendments to the Licensing Act 2003 as they affect town and parish councils.

16. Matters for Report

Town Councillors to raise any matters for report.

17. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

RESOLVED – that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s).

LARGE PRINT VERSION AVAILABLE ON REQUEST