

**TOWN COUNCIL MEETING**

**12 MARCH 2012**

**THE QUEEN'S DIAMOND JUBILEE**

**REPORT OF THE TOWN CLERK**

1. **Background**

1.1 The Town Council will recall that at its meeting on 13 February 2012 it was agreed that a further report be produced which set out possible options to mark the anniversary of The Queen's Diamond Jubilee on 4 June 2012.

1.2 Since that meeting contact has been made with all the local schools and nurseries to ascertain what preparations / plans they have to mark the occasion, which are listed below:-

**Cape Cornwall School**

- On Thursday 31 May the school is hosting an afternoon tea for older citizens.

**St Just Primary School**

- In the week leading up to the anniversary weekend school children will be parading around the town dressed in red, white and blue.

**Pendeen School**

- In the week leading up to the anniversary weekend the school is organising a picnic for the school children.

**The Ark, Pendeen**

- Nothing organised.

**Brambles Nursery**

- Possibly arrange an "in house" event on the Friday.

1.3 In addition, the Town Council has also been advised that the St Just & Community Business Centre is arranging children's tea party and entertainment on Saturday 2 June, and the Royal British Legion is also considering an event but is waiting to hear the Town Council's plans before taking any final decisions.

## 2. Suggested Options

- 2.1 Ideas that have come forward to mark the occasion have included a jubilee commemorative presentation to someone who has served the community over many years (i.e. hold a small reception inviting friends and colleagues of the recipient , followed by a presentation of a plaque, together with a donation to a charitable cause nominated by them.) The Town Council will need to give consideration to possible recipients, cost of hosting a reception (including food & drinks etc),and cost of plaque and size of donation.
- 2.2 Commemorative gift for schoolchildren. This could be a mug, coin or spoon, including presentation boxes.
- 2.3 Plant a tree / trees in conjunction with the secondary school, being organised by the Woodland Trust. The school has been advised of the project and the possibility of participating with the Town Council in the scheme but we have received no further interest.
- 2.4 Purchase a new public seat to replace the bench outside the Council Office with an inscription to commemorate the jubilee.

## 3. Indicative costs

- 3.1 Estimated cost of a jubilee commemorative presentation to be in the region of £500.00.
- 3.2 Costs of commemorative mug / coin / spoon (calculated on numbers see below). Prices range from :
  - Coin engraved (up to 24 letters in a plastic wallet) range from 0.99p upwards.
  - Boxed spoon priced at £1.99 each.
  - Mugs cost an average of £2.50 each plus cost of box 0.39p each. Plus, if the Town Council wished to personalise the mug there would be an additional £29.00 screen charge.
  - For all these there would be an additional carriage charge + VAT
- 3.3 Estimated costs based on 1,000
  - Coins       £1,000 +carriage + VAT
  - Spoons     £2,000 + carriage + VAT
  - Mugs       £2,500 + carriage + VAT (additional £29.00)
- 3.4 As no further interest has been expressed by Cape Cornwall School in the tree planting scheme, and as the Town Council has no available land on which to undertake planting it is proposed that no further action be taken on this.
- 3.5 A price has been obtained in respect of a new commemorative seat. The price is based on a 6ft teak seat, with a carved inscription at a cost of £559.00 (inclusive of VAT).

4. **Financial Provision**

4.1 No financial provision has been made in the 2012 / 13 budget and therefore any incurred expenditure will have to be found from within the Council's reserves.

4.2 The Town Council's views are sought.

Elaine Baker  
Town Clerk

No background papers: