

ST. JUST-IN-PENWITH TOWN COUNCIL

**Council Offices**  
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11 October 2011



**INTERNAL AUDIT COMMITTEE**

You are hereby summoned to attend the next meeting of the Internal Audit Committee to be held as follows:-

**DATE: FRIDAY 19 OCTOBER 2012**

**TIME: 9.30 A.M.**

**VENUE: COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST**

**Members of the public are also invited to attend Council meetings and are able to address the Council on any item on the public part of the agenda.**

*Elaine Baker*  
Town Clerk

To:

Chairman:

Vice Chairman:

Committee

Cllr Ms P S Angove  
Vacancy  
Cllr M Nicholls

Cllr N McFadden  
Cllr D Stevens  
Cllr M Thomas

**19 OCTOBER 2012**

**AGENDA**

1. Election of Chairman

To elect a Chairman of the Committee for the remainder of this municipal year.

2. Apologies for Absence

3. Election of Vice-Chairman

To elect a Vice-Chairman of the Committee for the remainder of this municipal year.

4. Declarations of Interest

5. Minutes

To pass the following resolution:

**RESOLVED** – that the Chairman signs as a true and accurate record the Minutes of the Meeting of the Internal Audit Committee held on 17 February 2012 (copy attached).

6. Work Programme

The Committee is asked to formulate a work programme for the remainder of this municipal year.

7. Half Yearly Internal Audit

Town Clerk to report on the completion of the half yearly audit carried out by Hudson Accounting Ltd on 12 October 2012, and to report on any issues arising.

8. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

“**RESOLVED** - that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)