

ST. JUST-IN-PENWITH TOWN COUNCIL

Council Offices
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13 October 2011



INTERNAL AUDIT COMMITTEE

You are hereby summoned to attend the next meeting of the Internal Audit Committee to be held as follows:-

DATE: FRIDAY 21 OCTOBER 2011

TIME: 10.30 A.M.

VENUE: COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST

Members of the public are also invited to attend Council meetings and are able to address the Council on any item on the public part of the agenda.

Town Clerk

To:

Chairman:

Vice Chairman:

Committee

Cllr Ms P S Angove
Cllr B F Angwin
Cllr M Nicholls

Cllr N McFadden
Cllr D Stevens
Cllr M Thomas

21 OCTOBER 2011

AGENDA

1. Election of Chairman

To elect a Chairman of the Committee for the remainder of this municipal year.

2. Apologies for Absence

3. Election of Vice-Chairman

To elect a Vice-Chairman of the Committee for the remainder of this municipal year.

4. Declarations of Interest

5. Minutes

To pass the following resolution:

RESOLVED – that the Chairman signs as a true and accurate record the Minutes of the Meeting of the Internal Audit Committee held on 18 February 2011 (copy attached).

6. Work Programme

The Committee is asked to formulate a work programme for the remainder of this municipal year.

7. Small Grants Scheme

To consider the introduction of a small grants scheme for the Town Council – Town Clerk to report. A suggested scheme is attached for discussion.

8. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

“**RESOLVED** - that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)