

ST. JUST-IN-PENWITH TOWN COUNCIL

**Council Offices
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St Just
Penzance
Cornwall TR19 7LS**

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17 September 2013



TOWN COUNCIL MEETING

You are hereby summoned to attend the next **Ordinary Meeting** of the Town Council to be held as follows:-

DATE: MONDAY 23 SEPTEMBER 2013

TIME: 7.15 P.M.

VENUE: COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST

Town Clerk

To:

Mayor: Councillor K McFadden

Deputy Mayor: Councillor N McFadden

Councillors

Mrs M Blundy
T McFadden
Mrs G McQueen
F Morris

M Nicholls
G Roberts
Mrs G Salmon

23 SEPTEMBER 2013

AGENDA

1. Public Address at Council Meetings

A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing **by no later than 10.00 a.m.** on the Friday preceding the meeting.

2. Apologies for Absence

3. Declarations of Interest

4. Dispensations

Town Council to consider requests for dispensation for which an application has been received by the Town Clerk.

5. Minutes

To pass the following resolution:

RESOLVED – that the Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting of the Council held on 9 September 2013 (copy attached).

6. Matters Arising

7. Report of the Town Mayor, Deputy Mayor and Town Councillors

8. Report of the Police Officer

9. Report of the Cornwall Councillor

10. The Community Employment Programme

Stephen Maunder, Cornwall College and Jo Howard, Cornwall Council Community Network will be attending the meeting to brief Town Councillors on a pilot project to be run in St Just designed to help the disadvantaged to get back to work. Outline of the programme is attached.

11. Review of the Code of Conduct

Cornwall Council's Standards Committee is currently reviewing the Code of Conduct one year on from the changes to the ethical standards regime.

As part of the review Town and Parish Councils are being consulted on the effectiveness of the code and comments are welcomed on the following:-

- Application of the Code;
- General Principles as set out in the code;
- Register and declaration of interests;
- Sensitive interests and dispensations;
- Disclosable Pecuniary Interests;
- Non-Registerable Interests; and
- Any general comments.

Town Councillors are asked to bring their copy of the Code of Conduct to the meeting to assist the discussion.

12. Devolution & Localism Meeting

The Town Mayor and Town Clerk to report on the outcome of a meeting between the Town Council and Cornwall Council's Cabinet member for Devolution & Localism to be held on 23 September 2013.

13. Community Emergency Plans

Cornwall Council is holding a number of meetings jointly with the Environment Agency regarding the benefits of producing a Community Emergency Plan.

The Town Council is asked to consider sending a representative to the meeting being held at Penwith College on Wednesday 23 October 2013.

14. Cornwall Community Flood Forum's – 2nd Conference

Cornwall Council is inviting the Town Council to send a representative to the 2nd Cornwall Community Flood Forum which is taking place on Thursday 10 October 2013 at the St Austell One Stop Shop from 9.30 am – 3.30 pm.

15. Website

To review of the Town Council's website maintenance contract with webfooteddesign following the re-design of the site. Town Clerk to report at the meeting.

16. Finance

(a) Grant Applications

None received.

(b) Accounts for Payment

The Council is asked to approve the schedule of accounts for payment as presented at the meeting by the Town Clerk.

(c) Letters of Thanks

17. Planning

(a) Applications

As part of the formal consultation process, the Council's comments are sought on applications received from Cornwall Council since the last meeting as set out on the attached schedule. Copies of the applications are available for inspection at the Town Council offices.

(b) Decisions

To note the decisions received since the last meeting.

18. St Just Free Church – Proposed Replacement of Internal Staircase

Town Council to consider the contents of the attached letter dated 16 September 2013 from the Acting Chairman of the St Just Free Church Trustees regarding the installation of an internal staircase.

19. Quarterly Budget Monitoring

The Town Clerk to present details of the Town Council's income and expenditure, together with bank account reconciliations for the period 1 July to 17 September 2013.

20. Information Items

21. Matters for Report

22. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

“RESOLVED – that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)

23. Annual Citizen, Junior Citizen & Sport Awards 2013

The Town Council to consider nominations for the recipients of this year's citizen, junior citizen and achievement in sport awards.

LARGE PRINT VERSION AVAILABLE ON REQUEST