

ST. JUST-IN-PENWITH TOWN COUNCIL

**Council Offices
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22 May 2012



TOWN COUNCIL MEETING

You are hereby summoned to attend the next **Ordinary Meeting** of the Town Council to be held as follows:-

DATE: MONDAY 28 MAY 2012

TIME: 7.15 P.M.

VENUE: COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST

Town Clerk

To:

Mayor: Councillor Mrs S James

Deputy Mayor: Councillor D Stevens

Councillors

Ms P S Angove
B F Angwin
W F East
C S McClary
K McFadden

N McFadden
F Morris
M Nicholls
Mrs S Olds
M Thomas

28 MAY 2012

AGENDA

1. Public Address at Council Meetings

A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing **by no later than 10.00 a.m.** on the Friday preceding the meeting.

2. Apologies for Absence

3. Declarations of Interest

4. Minutes

To pass the following resolution:

RESOLVED – that the Mayor signs as a true and accurate record the Minutes of the Annual Meeting held on 14 May 2012. (copy attached).

5. Matters Arising

To consider any matters arising from the minutes.

6. Report of the Town Mayor, Deputy Mayor and Town Councillors

7. Report of the Cornwall Councillor

8. Report of the Police Officer

9. Boswedden & Porthledden Sewage Treatment Scheme

Representatives from South West water will be attending the meeting to outline their proposals in respect of a new Boswedden and Porthledden Sewage Treatment Scheme.

10. Proposed Moorland Grazing at Higher Keigwin Farm

Following a recent site meeting which was attended by Councillor Morris and Councillor Thomas, Liz Cox, Cornwall Wildlife Trust will be attending the meeting to outline its proposals for moorland grazing. Details of the proposals are attached for Town Councillors.

11. Bosavern Farm Allotments - Update

The Deputy Mayor to update the Town Council on the progress of the Bosavern Farm Allotment project, particularly the submission of the planning and funding applications. A copy of the funding application is attached for members of the Town Council.

12. Arrangements for Lafrowda Day

The Town Council to consider the arrangements for this year's Lafrowda Day reception on 21 July 2012.

13. Draft Code of Conduct

The Town Council is asked to comment on the attached draft Code of Conduct which was considered by Cornwall Council's Standards Committee in February 2012 and which will form part of the new ethical standards regime which will come into force on 1 July 2012. The deadline for the return of comments is 6 June 2012.

Also attached is a copy of a letter from the Cornwall Association of Local Councils to Cornwall Council regarding the proposed new arrangements, together with an update on the introduction of the new code.

14. St Just Tourist Information Centre (TIC)

Town Council to consider a proposal from Cornwall Council's Library Service to use financial support from the Town Council to provide additional opening hours at the TIC during a nine week period from 2 July to 31 August 2012. Town Clerk to provide details at the meeting.

15. Insurance 2012 / 2013

The Town Council's current insurance policy expires on 30 June 2012 and the Town Council is asked to approve a renewal of the present insurance currently provided by Zurich Municipal which includes an increased Fidelity Guarantee in line with the Internal Auditor's recommendations. The Town Clerk will provide details at the meeting.

16. Finance

(a) Applications for Financial Assistance.

The attached report of the Town Clerk gives details on a request for grant funding from the Lafrowda Committee.

(b) Accounts for Payment

The Council is asked to approve the schedule of accounts for payment as presented at the meeting by the Town Clerk.

(c) Letters of Thanks

17. Planning

(a) Applications

As part of the formal consultation process, the Town Council's comments are sought on applications received from Cornwall Council since the last meeting as set out on the attached schedule. Copies of the applications are available for

inspection at the Town Council offices.

(b) Decisions

To note the decisions received since the last meeting.

18. Information Items

(a) Training

The Town Council to note that Sarah Mason will be attending the Council meeting on Monday 25 June 2012 to undertake training on effective Council meetings. The training session will last approximately two hours and all Councillors are requested to attend.

In view of the length of the training normal Council business, with the exception of planning, will be held over to the next meeting provided there are no urgent matters requiring Council decision. If there is any urgent business an Extraordinary Meeting of the Town Council may need to be called.

(b) Caravan and Camp Site – Cornwall Council Proposed Harmonised Licence Conditions Consultation

The Town Council is asked to note that Cornwall Council is currently consulting on its proposal to harmonise caravan and camp site licence conditions across the county.

The consultation ends on 11 June and any councillor who wishes to participate in the consultation process can do so via Cornwall Council's website, or alternatively by contacting the Town Clerk who can provide a hard copy of the information.

19. Matters for Report

Town Councillors to raise any matters for report.

20. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

RESOLVED – that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)

21. Premises Committee

The Chairman of the Committee to provide the Town Council with an update on progress in respect of public car parks and toilets following the committee meeting held on 21 May 2012.

LARGE PRINT VERSION AVAILABLE ON REQUEST