

ST. JUST-IN-PENWITH TOWN COUNCIL

**Council Offices
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21 May 2013



TOWN COUNCIL MEETING

You are hereby summoned to attend the next **Ordinary Meeting** of the Town Council to be held as follows:-

DATE: TUESDAY 28 MAY 2013

TIME: 7.15 P.M.

VENUE: COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST

Town Clerk

To:

Mayor: Councillor K McFadden

Deputy Mayor: Councillor N McFadden

Councillors

Mrs M Blundy
T McFadden
Mrs G McQueen
F Morris

M Nicholls
G Roberts
Mrs G Salmon

28 MAY 2013

AGENDA

1. Public Address at Council Meetings

A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing **by no later than 10.00 a.m.** on the Friday preceding the meeting.

2. Apologies for Absence

3. Declarations of Interest

4. Dispensations

Town Council to consider requests for dispensation for which an application has been received by the Town Clerk.

5. Minutes

To pass the following resolution:

RESOLVED – that the Mayor signs as a true and accurate record the Minutes of the Meeting of the Annual Meeting held on 13 May 2013 (copy attached).

6. Matters Arising

7. Report of the Town Mayor, Deputy Mayor and Town Councillors

8. Report of the Police Officer

9. Report of the Cornwall Councillor

10. Year End 31 March 2013

(a) Summary of Receipts and Payments Account for the Year Ended 31 March 2013

The Council is asked to approve the accounts for the year ended 31 March 2013 as presented at the meeting.

(b) Completion of the Annual Governance Statement of the External Auditor

The Council is asked to complete the Annual Governance Statement of the External Auditor in order for the return to be completed by 3 June 2013 deadline.

11. Insurance 2013/ 2014

The Town Council's current insurance policy expires on 31 May 2013 and the Town Council is asked to approve a renewal of the present insurance currently provided by Zurich Municipal. The Town Clerk will provide details at the meeting.

12. Douglas Woolcock Transport – Provision of Parking Bay

The Town Council at its meeting on 11 March 2013 agreed that a letter of support be sent to Cornwall Council regarding the provision of a dedicated parking space for the Douglas Woolcock Trust within the Lafrowda Car Park.

The Town Council has been advised that Cornwall Council has agreed to the provision of the space but an issue has arisen over the funding of the sign.

The Town Council is asked to approve the payment of £167.00 plus VAT to Cornwall Council for the erection of the sign.

13. Finance

(a) Grant Applications

The Town Council is asked to consider the attached report by the Town Clerk which provides details on requests for funding from the Landsend Astronomers and St Just-in-Bloom.

(b) Accounts for Payment

The Council is asked to approve the schedule of accounts for payment as presented at the meeting by the Town Clerk.

(c) Letters of Thanks

14. Planning

(a) Applications

As part of the formal consultation process, the Council's comments are sought on applications received from Cornwall Council since the last meeting as set out on the attached schedule. Copies of the applications are available for inspection at the Town Council offices.

(b) Decisions

To note the decisions received since the last meeting.

15. A Frame Advertising Board – Bank Square, St Just

To consider a request from Cape Cornwall Golf Club for the erection of an A frame notice board in Bank Square. Town Clerk to provide further details at the meeting.

16. Information Items

None.

17. Matters for Report

18. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

“RESOLVED – that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)

19. Civic Functions

The Town Council to consider civic events during the municipal year 2013 / 14.

LARGE PRINT VERSION AVAILABLE ON REQUEST