

MINUTES of the STAFFING COMMITTEE held in the Council Chamber, Council Offices, 1 Chapel Street, St Just on Monday 2 April 2012 at 7.15 p.m.

PRESENT

Cllr Mrs S James- Chairman
Cllr D Stevens– Vice-Chairman

Cllr K McFadden
Cllr N McFadden

Cllr F Morris

TOWN CLERK

Elaine Baker

ALSO IN ATTENDANCE

None.

SC.01 ELECTION OF CHAIRMAN

RESOLVED: That Councillor Mrs James is elected as Chairman of the Committee for the remainder of the municipal year 2011 / 2012.

SC.02 APOLOGIES FOR ABSENCE

None received.

SC.03 ELECTION OF VICE-CHAIRMAN

RESOLVED: That Councillor D Stevens is elected as Vice-Chairman of the Committee for the remainder of the municipal year 2011 / 2012.

SC.04 DECLARATIONS OF INTEREST

None received.

SC.05 HR POLICIES

The Committee reviewed the Town Council's existing HR policies in respect of appraisals, disciplinary and grievance which had been amended in the light of advice received from CALC and South West Councils.

The Committee RESOLVED TO RECOMMEND TO THE FULL COUNCIL that the policies, as amended be adopted.

(Action by : Elaine Baker)

SC.06 EXCLUSION OF PRESS AND PUBLIC

RESOLVED – that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)

S&PC.07 BENCHMARKING

The Committee considered the report of the Executive Officer, CALC regarding the outcome of a recent benchmarking exercise in respect of the position of Town Clerk.

Meeting closed at 7.35 p.m.

Chairman