

MINUTES of the ORDINARY MEETING of ST JUST-IN-PENWITH TOWN COUNCIL held in the Council Chamber, Council Offices, 1 Chapel Street, St Just on Tuesday 6 November 2012 at 7.15 p.m.

PRESENT

Councillor Mrs S James – Town Mayor

COUNCILLORS

Ms P S Angove  
A. Exelby  
C S McClary  
K McFadden  
N McFadden  
F. Morris

M. Nicholls  
Mrs S. Olds  
A. Smith  
D. Stevens

ASSISTANT TO TOWN CLERK

Shirley Darby

ALSO IN ATTENDANCE

None

TC.184 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cornwall Councillor Chris Goninan and Councillor M Thomas.

TC.185 DECLARATIONS OF INTERESTS

Councillor Mrs. S. Angove declared a non-pecuniary interest in Minute No. TC192/12 (Planning Applications) in respect of applications PA12/09645 and PA12/10048 as a relative of the Applicants and agreed to withdraw from the meeting for consideration of the items.

TC.186 MINUTES

RESOLVED: That the minutes of the Ordinary meeting of the Town Council held on 22 October 2012 be approved as an accurate record and signed by the Town Mayor.

TC.187 MATTERS ARISING

The Town Council was advised that a site meeting had been arranged with Cornwall Councillor Chris Goninan, the Police, Cormac Solutions and Town Councillors at 9.30 a.m. on Wednesday, 7<sup>th</sup> November, 2012 to discuss the problem of illegal parking in Market Street, St. Just.

TC.188 CARN GALVA CATTLE GRIDS

The Town Council considered the details of a consultation document from Cornwall Council regarding the existing cattle grids at Carn Galva and associated by-pass.

RESOLVED: That Cornwall Council is advised that the Town Council raises a strong objection to the proposed scheme at Carn Galva due to the adverse visual impact within the AONB, cost, highways issues, use of inappropriate materials, financial burden on local taxpayers and health & safety issues regarding the grazing of cattle.

(Action by: Shirley Darby/Town Councillors)

TC.189 CODE OF CONDUCT

The Town Council received an update from the Cornwall Association of Local Councils on the revised Code of Conduct for Cornwall and considered the adoption of the revised code, together with receiving details on the new guide on awarding dispensations and consideration on the process for the awarding of dispensations whether to delegate responsibility to the Town Clerk or for the decision to remain the preserve of the full Council.

RESOLVED : That

- (1) Version 2(ii) of the revised code of conduct, together with paragraph 3.5(a) be Adopted with immediate effect; and
- (2) Responsibility for awarding dispensations to remain the preserve of the full Council, and that it is included as a standing item on all future Council agendas.

(Action by : Shirley Darby/Town Clerk)

TC.190 WEBFOOTED DESIGNS – PROPOSED FORUM PAGE

Town Councillors commented on the proposed forum page prepared by webfooteddesigns Ltd.

RESOLVED; That webfooteddesigns be requested to go “live” with the development of a forum page on the Town Council’s website and that any issues submitted by the general public to be included under “Matters for Report” on the next available Town Council Agenda.

(Action by: Shirley Darby)

TC.191 FINANCE

(a) Grant Applications

The Town Council considered a report by the Town Clerk which gave details on an application for grant funding from the Pendeen Parish Hall & Theatre.

RESOLVED: That the following grant be awarded:-

(a) Pendeen Parish Hall & Theatre £1500.00

(Action by: Shirley Darby)

(b) Accounts for Payment

RESOLVED: That the accounts to the value of £3,347.40 be approved for payment.

(Action by: Shirley Darby)

(c) Letters of Thanks

None.

TC.192 PLANNING

(a) Applications

**PA12/08355**

Proposed first floor extension with photovoltaic panels and re-roofing at 18, Pleasant Terrace, St. Just. Applicant: Mr. Nick Southall. **(T. Cl. No Objection)**

**PA12/08759**

Installation of a green metal modular cabinet on land outside Penlee House, Market Square, St. Just. Applicant: Narrowband Wayleave Office. **(T. Cl. Prefer the cabinet to be moved back and placed beside the cabinet already sited and to check for services beneath).**

**PA12/09724**

Installation of a green modular cabinet on land adjacent to 3, Bank Square, St. Just. Applicant: Narrowband Wayleave Office. **(T. Cl. Concerned that the cabinet would be blocking the pavement and would prefer an alternative site).**

**PA12/09645**

Felling of Cornish elm tree at The Meadows, 1, Jubilee Place, Pendeen.

Applicant: Mr. M. Cran. **(For Information Only)**

**PA12/09455**

Single storey rear extension, first floor roof terrace to side elevation, detached single garage at Barn Cottage, Trewellard, Pendeen. Applicants: Mr. & Mrs. R. Bailey. **(T. Cl. Support).**

**PA12/09501**

Replacement of 4 windows and 1 door on the front of the property at 10, North Row, St. Just. Applicant: Mr. G. Williams. **(T. Cl. Supports Planning Officer's comments that the windows should be dark sash).**

**PA12/09601**

Installation of 2 new modular broadband cabinets at 10, West Place, St. Just.

Applicant: Mr. Deryk Green – Openreach. **(T. Cl. No Objection).**

**PA12/09600**

Application for determination of prior approval under Part 24 of the Town & Country Planning (General Permitted Development) Order 1995 for 2 x new B.T. broadband cabinets at British Telecom Telephone Exchange, Pednandrea, St. Just. Applicant: Mr. Deryk Green – Openreach. **(T. Cl. No Objection).**

**PA12/10048**

Proposed conversion of existing detached garage to form self-contained annexe accommodation at Trease House, 52, Boscaswell Village, Lower Boscaswell, Pendeen. Applicant: Mr. M. Angove. **(T. Cl. No Objection – Support Planning Officer's conditions).**

**PA12/09902**

Conservation area consent for the demolition of existing pebble dash and upvc glazed front porch extension, and construction of proposed porch with exposed granite walls and hipped slate roof at 16, Carnyorth Terrace, St. Just. Applicant: Ms. Susan Houghton. **(Withdrawn).**

(b) Decisions

**PA12/06756**

Application for Agricultural Barn to replace existing approved yet un-built stables at Glen Moor, Tregeseal, St. Just. Applicant: Miss Nicola Knight. **Approval** (T. Cl. Strong Objection).

**PA12/08295**

Erection of extension at 14, Carrallack Mews, St. Just. Applicants: Mr. & Mrs. Hitchcock. **Approval** (T. Cl. No Objection).

**PA12/08593**

Replacement of an existing outbuilding and covered area with an outbuilding ancillary to the use of the existing building at Silverly Cottage, Crippas Hill, St. Just. Applicant: Mr. M. Hoad. **Approval** (T. Cl. No Objection).

TC.193 INTERNAL AUDIT COMMITTEE

Town Council received the minutes of the meeting of the Internal Audit Committee held on 19 October 2012 and considered the recommendation contained therein.

RESOLVED : To accept the recommendation by the Internal Audit Committee that an additional meeting of the Committee be held in December 2012 to consider the financial implications to the Council of the proposed freehold purchase of the public car parks and the conveniences prior to the Council setting its precept for 2013/14 and that Steve

Hudson of Hudson Accounting Ltd., the Town Council's Internal Auditor be invited to attend the meeting.

(Action by : Elaine Baker)

TC.194 INTERIM INTERNAL AUDIT REPORT – 2012/13

The Town Council received the Interim Internal Audit Report for 2012/13 and

RESOLVED: To accept the Interim Internal Audit Report and the recommendation contained therein that:

*“The risks of accepting transferred services should be robustly investigated and mitigated where possible” and*

*“The Council should consider producing detailed procedure notes for all financial and administrative systems to assist business continuity when faced with unforeseen or planned staff absences or when there is a turnover of staff”.*

(Action by Elaine Baker)

TC.195 ENVIRONMENT & TOURISM COMMITTEE

The Town Council received the minutes of the meeting of the Environment & Tourism Committee held on 24 October 2012 and considered the recommendation contained therein.

RESOLVED : That the allocation of further funding to support extended TIC provision at St Just Library during the peak holiday season be considered at the Town Council's precept meeting in January 2013.

(Action by : Elaine Baker)

TC.196 INFORMATION ITEMS

The Town Council noted the contents of a document from the Cornwall & Isles of Scilly Primary Care Trust – Promoting Health Information Line.

TC.197 MATTERS FOR REPORT

It was agreed that the following items would be placed on the agenda for the next meeting of the Town Council:-

- Geevor Mine – sewerage system
- Attendance at the Town & Parish Forum
- Feast Monday – Rubbish clearance
- Localism – Councillor Angove to report

TC.198 EXCLUSION OF PRESS AND PUBLIC

RESOLVED – that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item.

TC.199 PREMISES COMMITTEE – FREEHOLD PURCHASE OF PUBLIC CAR PARKS & CONVENIENCES

The Town Council received a verbal report from the Councillor K McFadden, as Chairman of the Premises Committee on the potential financial implications to the Town Council of purchasing the freehold of the public car parks and conveniences from Cornwall Council which had been discussed in detail by the Premises Committee at its meeting on 29 October 2012.

Following detailed consideration of the issues the Town Council

RESOLVED :-

- (1) That Cornwall Council be advised that the Town Council accepts the capital costs as being fair but that more accurate information was required on the running costs before proceeding with the purchase.
- (2) That Cornwall Council be advised that the Town Council wished to extend the existing Memorandum of Understanding between the Town Council and Cornwall Council in respect of the public car parks for a further twelve month period to enable the full financial implications of purchasing the freeholds of the public car parks and conveniences to be determined before the Town Council makes its formal response to Cornwall Council.

Meeting closed at 8.23 p.m.

Town Mayor