

MINUTES of the ANNUAL GENERAL MEETING of ST JUST-IN-PENWITH TOWN COUNCIL held in the Council Chamber, Council Offices, 1 Chapel Street, St Just on Monday 9 May 2010 at 7.15 p.m.

PRESENT

Councillor M Thomas - Mayor  
Councillor Mrs S James – Deputy Mayor

COUNCILLORS

Ms P S Angove	N McFadden
B F Angwin	F Morris
C S McClary	M Nicholls
K McFadden	Mrs S Olds
	D Stevens

TOWN CLERK

Elaine Baker

ALSO IN ATTENDANCE

Chris Goninan – Cornwall Councillor  
Shirley Darby – Assistant to Town Clerk

APOLOGIES FOR ABSENCE

None received.

TC.1 DECLARATIONS OF INTERESTS

None.

TC.2 ELECTION OF TOWN MAYOR

RESOLVED: That Councillor M Thomas is elected as the Town Mayor for the Municipal Year 2011 / 2012.

TC.3 ELECTION OF DEPUTY TOWN MAYOR

RESOLVED: That Councillor Mrs S James is elected as the Deputy Mayor for the Municipal Year 2011 / 2012.

TC.4 APPOINTMENT OF TOWN COUNCIL COMMITTEES

RESOLVED : That the following committee memberships be approved for the Municipal Year 2011/ 2012:-

(a) Environment & Tourism Committee

Mrs S James, C S McClary, F Morris, M Nicholls, Mrs S Olds, D Stevens

(b) Staffing & Premises Committee

B F Angwin, Mrs S James, C S McClary, N McFadden, M Nicholls, M Thomas

(c) Constitutional Review Committee

Ms P S Angove, B F Angwin, N McFadden, M Nicholls, D Stevens, M Thomas

(d) Internal Audit Committee

Ms P S Angove, B F Angwin, N McFadden, M Nicholls, D Stevens, M Thomas

TC.5 EXTERNAL REPRESENTATION – COUNCIL APPOINTMENTS

(a) Cornwall Association of Local Councils

Councillor B.F Angwin

(b) Geevor Partnership

Councillor C. McClary

(c) Police and Communities Together (P.A.C.T.)

Councillor Mrs S James and Councillor T.N McFadden

(e) West Penwith Community Bus Committee

Councillor D Stevens

(f) Land's End Area Forum

Councillor D Stevens

(g) St Just Community Sports Hall

Councillor F Morris

(h) St Just and Pendeen Sure Start Children's Centre

Councillor D Stevens

(i) Rural Transport Partnership

Councillor M Nicholls

(j) Heathland Forum

Councillor K McFadden

- (k) Centre of Pendeen  
Councillor Mrs S James
- (l) Local Planning Forum  
Ms P S Angove
- (m) e-Planning Local Council Task Group  
Ms P S Angove
- (n) Penzance, St Just, Nevada City & Bendigo Twinning Group  
B F Angwin

TC.6 YEAR END 31 MARCH 2011

- (a) Summary of Receipts and Payment Account for the Year Ended 31 March 2011

RESOLVED: That the summary of receipts and payment account for the year ended 31 March 2011 (as appended to the signed minutes) be approved.

- (b) Internal Audit Report – Year Ended 31 March 2011

The Town Council considered the Internal Audit report for the year ended 31 March 2011 which had been prepared by Hudson Accounting Ltd. The scope of the audit covered the areas referred to in Appendix 9 of the National Association of Local Councils' publication "Governance & Accountability for Local Councils" and had been carried out in line with the Chartered Institute of Public Finance and Accountancy's Internal Audit Standards.

Selective testing had been carried out and relevant policies, procedures and controls reviewed all of which were found to be satisfactory. However, the Town Clerk advised the Town Council that its reserves were at the bottom end of accepted levels, a situation that left the Council vulnerable to unforeseen events. The budget set for 2011 / 12 appeared to make further use of these reserves and the Council should closely monitor the position during 2011 / 12 and consider revising its spending plans if the predicted year-end position would result in a reduction in its present reserve levels. (A copy of the report is appended to the signed minutes).

RESOLVED: That the report be noted.

- (c) Completion of the Annual Governance Statement of the External Auditor

The Town Council considered the contents of the annual governance statement which ensured that there was a sound system of internal financial control in place, including the preparation of the accounting statements.

RESOLVED: That the annual governance statement for year ended 31 March 2011 be approved.

(Action by: Elaine Baker)

TC.7 FINANCE

(a) Financial Assistance

Councillor Goninan, in his capacity as Chairman of St Just in Bloom withdrew from the meeting for consideration of this item.

The Town Council considered a report by the Town Clerk which gave details on a request for financial assistance from St Just in Bloom towards the purchase of peat and new flowers for the summer town display.

The Town Clerk also reported that it was likely that support from Cornwall Council this year would be greatly reduced.

RESOLVED: That a S.137 grant of £2,000 be awarded to St Just in Bloom.

(Action by : Elaine Baker)

(b) Accounts for Payment

RESOLVED: That the accounts to the value of £1,433.88 be approved for payment.

(c) Letters of Thanks

None received.

TC.8 PLANNING

(a) Applications

**PA11/02238 Construction** of 2 industrial units and associated works at Trewellard Industrial Estate, Trewellard, Pendeen. Applicant Mr. S. Melstrom, Glen House Estates Ltd. **(T.CI. Support)**.

**PA11/02700** Construction of a single domestic garage at Botallack Moor, Botallack, St. Just for Mr. B. Ladner. **(T. Cl. No Objection)**.

**PA11/03010** Listed Building Consent for erection of porches at Nos. 2 & 3 Church Road, Pendeen. Applicant Mr. A. Patrick. **(T.CI. Strong Objection due to inappropriate and hideous design and would prefer to see porches faced with locally reclaimed granite to match the original building)**.

(b) Decisions

**PA10/06249** Construction of single storey extension at Pras-Goth, Botallack, St. Just. Applicant Mr. David Stevens. **Approval** (T. Cl. No Objection).

**PA10/08243** Conversion of barn to agricultural workers dwelling and associated works at Barn adjacent to Nanquidno Cottage, Nanquidno, St. Just. Applicant Mr. & Mrs. T. Thomas. **Approval** (T. Cl. No Objection).

**PA10/08443** Construction of two storey extension at Bosorne Barn, Bosorne, St. Just. Applicant Mrs. S. Wardley. **Approval** (T. Cl. No Objection).

**PA10/08686** Replacement of porch and three windows with UPVC on the rear elevation at 45, Cape Cornwall Street, St. Just. Applicant Mr. & Mrs. R. Cargeeg. **Approval** (T. Cl. No Objection).

**PA11/00474** Replacement of flue at Assembly Room, Cape Cornwall Street, St. Just. Applicant Ms. A. Reynolds. **Approval** (T. Cl. No Objection).

TC.9 REVIEW OF FACE TO FACE SERVICES

The Town Council considered the contents of a letter from Cornwall Council regarding involvement in the consultation which flowed from the Emergency Budget on 3 December. The consultation formed part of the second phase of the review which dealt with how face to face services were to be delivered in the future.

The Deputy Mayor stated that it was important for the Town Council to be involved in the consultation process and to be seen to be actively supporting the delivery of services within the local community, whether they were located at the library or at other premises within the parish.

RESOLVED :

- (1) That Cornwall Council be advised that the Town Council wishes to be fully involved in the consultation process;
- (2) That Sally Newlyn, Community Network Manager be advised that the Town Council supports the consultation process and wishes to be involved in a wider discussion on the issue; and
- (3) That the Mayor and Deputy Mayor to contact Cllr Joan Symonds, Cabinet member for Customer First and Culture, Cornwall Council with a view to moving the issue forward.

(Morley Thomas / Sue James)

Meeting closed at 8.00 p.m.

Town Mayor