

MINUTES of the ANNUAL GENERAL MEETING of ST JUST-IN-PENWITH TOWN COUNCIL held in the Council Chamber, Council Offices, 1 Chapel Street, St Just on Monday 10 May 2010 at 7.15 p.m.

PRESENT

Councillor D Stevens - Mayor
Councillor M Thomas – Deputy Mayor

COUNCILLORS

Ms P S Angove	K McFadden
B F Angwin	N McFadden
W F East	F Morris
Mrs S James	M Nicholls
C S McClary	Mrs S Olds

TOWN CLERK

Elaine Baker

ALSO IN ATTENDANCE

None.

APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Chris Goninan.

TC.41 DECLARATIONS OF INTERESTS

None.

TC.42 APPOINTMENT OF TOWN MAYOR

RESOLVED: That Councillor D Stevens be appointed as the Town Mayor for the Municipal Year 2010 / 2011.

TC.43 APPOINTMENT OF DEPUTY TOWN MAYOR

RESOLVED: That Councillor M Thomas be re-appointed as the Deputy Mayor for the Municipal Year 2010 / 2011.

TC.44 APPOINTMENT OF TOWN COUNCIL COMMITTEES

RESOLVED : That the following committee memberships be approved for the Municipal Year 2010 / 2011:-

(a) Footpath Committee

Mayor, Deputy Mayor, F Morris, K McFadden and C McClary.

(b) Tourism Committee

Mayor, Deputy Mayor, T.N McFadden, M Nicholls and Mrs S Olds.

(c) Policy Committee

Mayor, Deputy Mayor, Ms S Angove, B.F Angwin, T.N McFadden and M Nicholls.

(d) Working Party

Mayor, Deputy Mayor, B.F Angwin, W.F East, Mrs S James and M Nicholls.

(e) Internal Audit Committee

Mayor, Deputy Mayor, Ms S Angove, K McFadden, T.N McFadden and M Nicholls.

(f) Standing Orders Committee

Mayor, Deputy Mayor, Ms S Angove, B.F Angwin and Mrs S James.

TC.45 EXTERNAL REPRESENTATION – COUNCIL APPOINTMENTS

(a) Cornwall Association of Local Councils

Councillor B.F Angwin

(b) Geevor Partnership

Councillor C. McClary

(c) Police and Communities Together (P.A.C.T.)

Councillor Mrs S James and Councillor T.N McFadden

(e) West Penwith Community Bus Committee

Councillor D Stevens

(f) Land's End Area Forum

Councillor D Stevens

(g) St Just Community Sports Hall

Councillor F Morris

(h) St Just and Pendeen Sure Start Children's Centre

Councillor D Stevens

(i) Rural Transport Partnership

Councillor M Nicholls

(j) Heathland Forum

Councillor K McFadden

(k) Centre of Pendeen

Councillor Mrs S James

TC.46 YEAR END 31 MARCH 2010

(a) Summary of Receipts and Payment Account for the Year Ended 31 March 2010

RESOLVED: That the summary of receipts and payment account for the year ended 31 March 2010 (as appended to the signed minutes) be approved.

(b) Internal Audit Report – Year Ended 31 March 2010

The Town Council considered the Internal Audit report for the year ended 31 March 2010 which had been prepared by Hudson Accounting Ltd. The scope of the audit covered the areas referred to in Appendix 9 of the National Association of Local Councils' publication "Governance & Accountability for Local Councils" and had been carried out in line with the Chartered Institute of Public Finance and Accountancy's Internal Audit Standards.

Selective testing had been carried out and relevant policies, procedures and controls reviewed all of which were found to be satisfactory. However, there were a number of areas where further work needed to be considered and appropriate action taken. (A copy of the report is appended to the signed minutes).

RESOLVED : That

- (i) the recommendations contained within the report be accepted; and
- (ii) in accordance with the Internal Auditor's recommendation the Council's Fidelity Guarantee Insurance is increased to £67,000.

(c) Completion of the Annual Governance Statement of the External Auditor

The Town Council considered the contents of the annual governance statement which ensured that there was a sound system of internal financial control in place, including the preparation of the accounting statements.

RESOLVED: That the annual governance statement for year ended 31 March 2010 be approved.

(Action by: Elaine Baker)

TC.47 PLANNING

(a) Applications

10-0381-HP Construction of conservatory at Long Barn, Kerrow, St. Buryan. Applicant Mr. B. McCann. **T. Cl. Support.**

10-0391-REMCOND Removal of Condition 7 of 78/P/0685 on The Bungalow, Carn Bosavern, St. Just. Applicant Mrs. L. Sturgeon. **T. Cl. Support.**

10-0395-P Change of use of rear workshop and stores to dwelling at 1, Regent Terrace, St. Just. Applicant Mr. Stephen Capewell. **T. Cl. Support.**

(b) Decisions

10-0205-TCONS Felling of pine and leylandi cypress at Sea Cry, Botallack Lane, Botallack, St. Just. Applicant Mr. & Mrs. Privett. **Approval if work carried out within 2 years (T. Cl. Full support).**

10-0216-HP Construction of single storey rear extension to provide annexed accommodation at 2, Tregeseal Terrace, St. Just. Applicant Mr. & Mrs. Ferrell. **Approval (T. Cl. No objection).**

10-0240-HP Construction of replacement garage and construction of greenhouse at Little Carn Grean, St. Just. Applicant Mr. Ben Weschke. **Approval (T. Cl. No objection).**

10-0286-TCONS Removal of lower branches on 1 Monterey pine at St. Piran's House, Tregeseal Hill, St. Just for Mr. R. Galbraith. **Approval if carried out within 2 years (T. Cl. No objection).**

The Mayor also reported on the outcome of his attendance at the West Area Planning Sub Committee 4th May, 2010 where he had represented the Town Council to speak in support of the two plans for Blackbird Barn, Bank Square, St. Just as below.

10-0038-P

Change of use of ground floor to Cafe. Demolition and rebuilding of boundary wall and gates at Blackbird Barn, Bank Square, St. Just for Alison Richer.

10-0039-CAC

Demolition and re-building of boundary wall and gates at Blackbird Barn, Bank Square, St. Just for Alison Richer. **(T. Cl. Support).**

The applications had been "called in" for decision by the area planning committee by the local Cornwall Councillor.

The Mayor reported that although the Planning Officer's recommendation in respect of both applications was for approval the recommendations had been overturned by the West Area Planning Committee and subsequently refused. He expressed his dissatisfaction with the committee as he felt its members had not understood the detail and content of the two applications or taken into consideration any of the representations made in their support.

(c) Local Protocol with the Planning and Regeneration Service regarding Consultations on Applications.

The Town Clerk advised the Council on the changes to the protocol which were to take immediate effect.

The Council would continue to receive the planning officer's initial comments in advance of the meeting. However, the main change to the protocol was that in future, if the Town Council wished a delegated application to be "called in" to committee for decision, the decision as to whether or not it should go forward would now lie with the Head of the Planning Service in liaison with the local divisional member. The local divisional member would still have the ability to call delegated applications in to committee for consideration through their own protocol if they so wished.

The Town Clerk reminded the Council that the protocol would continue to be kept under review as the process developed.

RESOLVED: That the revisions to the local council protocol be noted.

(d) Local Planning Forum

The Council considered the nomination of a member to the first meeting of the Local Council Planning Forum which was due to be held on 19 June 2010 in Truro.

RESOLVED: That

- (a) Councillor Stevens be nominated as the Council's representative on the Local Council Planning Forum; and
- (b) Councillor Ms Angove is appointed as substitute member for Councillor Stevens.

TC.48 ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE A MATTER OF URGENCY

None.

Meeting closed at 8.14 p.m.

Town Mayor