

MINUTES of the ANNUAL MEETING of ST JUST-IN-PENWITH TOWN COUNCIL held in the Council Chamber, Council Offices, 1 Chapel Street, St Just on Monday 13 May 2012 at 7.15 p.m.

PRESENT

Councillor K McFadden Town Mayor
Councillor N McFadden Deputy Town Mayor

COUNCILLORS

| | |
|---------------|--------------|
| Mrs M Blundy | F Morris |
| T McFadden | M Nicholls |
| Mrs G McQueen | G Roberts |
| | Mrs G Salmon |

TOWN CLERK

Elaine Baker

ALSO IN ATTENDANCE

Shirley Darby – Assistant to Town Clerk

TC.1 ELECTION OF TOWN MAYOR & DECLARATION OF ACCEPTANCE OF OFFICE

RESOLVED: That Councillor K McFadden is elected as the Town Mayor for the Municipal Year 2013 / 2014. Councillor K McFadden duly signed the declaration of acceptance of office.

TC.2 APOLOGIES FOR ABSENCE

None received.

TC.3 DECLARATIONS OF INTERESTS

The Town Mayor declared a non-disclosable interest in minute no.TC.11(a)/13 (Applications) in respect of application PA13/02754 as the applicant was known to him and he agreed to withdraw from the meeting for its consideration.

Councillor N McFadden declared on non-disclosable interest in minute no. TC.10/13(a) (Financial Assistance) as Chairman of the St Just Amateur Boxing Association and agreed to withdraw from the meeting for consideration of the item.

TC.4 ELECTION OF DEPUTY TOWN MAYOR & DECLARATION OF ACCEPTANCE OF OFFICE

RESOLVED: That Councillor N. McFadden is elected as the Deputy Mayor for the Municipal Year 2013 / 2014. Councillor N McFadden duly signed the declaration of acceptance of office.

TC.5 MINUTES

RESOLVED: That the minutes of the Ordinary Meeting of the Town Council held on 22 April 2013 be approved as an accurate record and signed by the Town Mayor.

TC.6 ATTENDANCE AT MEETINGS

RESOLVED: That the schedule of Town Councillor attendance at Council meetings during the municipal year 2012 / 2013 be noted.

TC.7 TIMETABLE OF MEETINGS

RESOLVED: That the timetable of meetings for the municipal year 2013 / 14 as presented at the meeting be approved.

(Action by : Elaine Baker)

TC.8 APPOINTMENT OF TOWN COUNCIL COMMITTEES

RESOLVED : That the following committee memberships be approved for the Municipal Year 2013/ 2014:-

(a) Environment & Tourism Committee (6 Councillors)

Mrs M Blundy, T McFadden, Mrs G McQueen, F Morris, M Nicholls and Mrs G Salmon.

(b) Staffing Committee (5 Councillors)

K McFadden, T McFadden, F Morris, G Roberts and Mrs G Salmon.

(c) Constitutional Review Committee (6 Councillors)

Mrs M Blundy, N McFadden, T McFadden, F Morris, Mrs G McQueen and Mrs G Salmon.

(d) Internal Audit Committee (6 Councillors)

N. McFadden, T McFadden, Mrs G McQueen, F Morris, M Nicholls and G Roberts.

(e) Premises Committee (6 Councillors)

Mrs M Blundy, K McFadden, F Morris and M Nicholls (2 vacancies).

TC.9 EXTERNAL REPRESENTATION – COUNCIL APPOINTMENTS

(a) Cornwall Association of Local Councils

Councillor K McFadden

- (b) Geevor Partnership
Councillor K McFadden
- (c) Cornish Mining Consultative Forum
Councillor K McFadden (Substitute Councillor F Morris)
- (d) Community Action Panel (CAP) formerly P.A.C.T
Councillor N McFadden and Councillor G Roberts
- (e) West Penwith Community Bus Committee
One vacancy
- (f) St Just Community Sports Hall
Councillor F Morris
- (g) St Just & Pendeen Sure Start Children's Centre
Councillor Mrs G McQueen
- (h) Rural Transport Partnership
One vacancy
- (i) Heathland Forum
Councillor K McFadden
- (j) Centre of Pendeen
Councillor K McFadden
- (k) Local Council Planning Forum
Councillor F Morris
- (l) e-Planning Local Council Task & Finish Group
One vacancy
- (m) Board of Trustees Pengarth Day Centre
Councillor G Roberts
- (n) Penzance, St Just, Nevada City & Bendigo Twinning Group
Councillor Mrs M Blundy and Mrs G Salmon

(o) Mayor's Parlour

Town Mayor (Councillor K McFadden)

(p) West Cornwall HealthWatch

Councillor Mrs M.Blundy

TC.10 CALC Training & Events 2013

The Town Clerk presented the CALC training schedule for 2013 and sought expressions of interest from the Town Councillors.

Town Councillors were asked to contact the Town Clerk's assistant to provide confirmation as to which training courses they wished to attend.

Attendance at courses would qualify for the payment of travelling expenses.

(Action by : Shirley Darby)

The Town Clerk also advised that Cornwall Council's Monitoring Officer had agreed to undertake Code of Conduct training for the Town Council.

(Action by : Elaine Baker)

TC.11 FINANCE

Councillor N McFadden declared a non-disclosable interest in the following item and withdrew from the meeting for its consideration.

(a) Financial Assistance

The Town Council considered a report by the Town Clerk which gave details on a request for financial assistance from St Just Amateur Boxing Club to purchase new equipment.

RESOLVED: That the following grant be approved:-

| | |
|-----------------------------|-----------|
| St Just Amateur Boxing Club | £1,000.00 |
|-----------------------------|-----------|

(Action by : Elaine Baker)

(b) Accounts for Payment

RESOLVED: That the accounts to the value of £597.50 be approved for payment.

(Action by: Elaine Baker)

(c) Letters of Thanks

None received.

TC.12 PLANNING

(a) Applications

The Town Mayor declared a non-disclosable interest in the following application and withdrew from the meeting for its consideration.

PA13/02754 Erection of 60kw endurance wind turbine at Clover Cottage, 6, Tregeseal Hill, Tregeseal, St. Just. Applicant: Mr. Mark Harvey. **(T CI strong support).**

PA13/02636 Rear single storey extension, incorporating kitchen & bathroom to eventually replace single-skin lean-to. At 3, St. John's Terrace, Pendeen. Applicant: Mr David McMorris **(T CI no objection)**

PA13/02644 Lawful Development Certificate for Existing Use: Usage of mobile home as rented accommodation.. Bosorne Farmhouse, Bosorne, St Just. Applicant Mr T Olds. **(T CI no evidence to support Planning officer's comments therefore T CI has not made any comment on this application.)**

PA13/03269 Demolition of existing extensions and construction of ground floor extension. Trelowen, Jubilee Place, Pendeen. Applicant Mr John Joyce **(T CI no objection)**

PA13/03255 Conversion of annex at the side of the Old Sunday School into separate cottage. Old Sunday school, Cape Cornwall Street, St Just. Applicant Ms Nancy Pickard **(T CI no objection)**

PA13/03471 Construction of front porch (amended design PA13/01805), 24 South Place, St Just. **(T CI no objection)**

(b) Decisions

PA13/01514 Certificate of lawfulness for the existing use of land for the siting of a temporary residential caravan for occupation by a seasonal agricultural worker. Gews Farm Fore Street St Just. Applicant: K & D McFadden **(Granted. T CI no comment)**

PA13/01652 Construction of 14 residential units (12 Holiday Units / 2 Live / Work Units). Outline Application. Carnyorth Mine, Carnyorth, St Just. Applicant Mr N McFadden. **(Approved. T CI Strong Support)**

TC.13 Co-option of Town Councillors

The Town Council considered the issue of the co-option of additional Town Councillors following the uncontested Town Council election on 2 May 2013 which returned only nine Town Councillors to the 12 seat Council.

The Town Clerk advised that the Council had two option:-

- a) To seek nominations for co-option to fill the remaining seats; or
- b) Continue with nine Councillors in the short term as the Council was quorate (one third of the full number of seats (4)). Consideration could also be given to a review of the number of seats being carried out by the Monitoring Officer with a view to reducing the number of seats on the Town Council in view of the difficulty of filling seats at election.

RESOLVED: That the co-option of additional Town Councillors be postponed for a period of up to six months as part of a “settling in” period for the new Town Council.

(Action by : Elaine Baker)

TC.14 The Count House, Botallack

The Town Council considered an application submitted to Cornwall Council by the National Trust to vary its premises license in respect of the Count House, Botallack.

The application was to extend the times of activity to 11.30 p.m., with it being open to the public to midnight and to include the curtilage of the premises.

The Town Council noted the application.

TC.15 Matters for Report

The Town Clerk reported that the Penwith 50+ Forum at its meeting on 16 May 2013 would be receiving a presentation from a senior representative for the Police & Crime Commissioner which was open to anyone who would like to attend.

The Town Clerk also reported that St Just-in-Bloom, as part of its annual floral decoration within the town would be carrying out maintenance on the public seating within Bank Square. It was suggested that the group be advised to check with the manufacturer on what products to use in advance of application.

The Town Clerk advised the Town Council that Sally Newby, the local Community Network Manager had taken voluntary redundancy from Cornwall Council with effect from 28 June 2013. Chantelle Randall would be the new Community Network Manager covering the two Hayle/St. Ives and West Penwith Community Network areas.

The Town Clerk also reminded Town Councillors to complete and return the new bank mandate forms.

Meeting closed at 8.30 p.m.

Town Mayor