

MINUTES of the ANNUAL MEETING of ST JUST-IN-PENWITH TOWN COUNCIL held in the Council Chamber, Council Offices, 1 Chapel Street, St Just on Monday 11 May 2015 at 7.15 p.m.

PRESENT

Councillor K McFadden - Town Mayor
Councillor Mrs F Cock Deputy - Town Mayor

COUNCILLORS

Mrs M Blundy	F Morris
B Clemens	D Roberts
N McFadden	G Roberts
T McFadden	D Stevens
Mrs G McQueen	

TOWN CLERK

Elaine Baker

ALSO IN ATTENDANCE

Cllr Mrs S James – Cornwall Council
Shirley Darby – Assistant to Town Clerk
Arthur Matthews – Local Resident
Gary Kaute – Local Resident

TC.1 ELECTION OF TOWN MAYOR & DECLARATION OF ACCEPTANCE OF OFFICE

RESOLVED: That Councillor K McFadden is elected as the Town Mayor for the Municipal Year 2015 / 2016. Councillor K McFadden duly signed the declaration of acceptance of office.

TC.2 APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr Mrs Salmon.

TC.3 DECLARATIONS OF INTERESTS

There were no declarations of interests.

TC.4 DISPENSATIONS

There were no dispensations granted.

TC.5 ELECTION OF DEPUTY TOWN MAYOR & DECLARATION OF ACCEPTANCE OF OFFICE

RESOLVED: That Councillor Mrs F Cock is elected as the Deputy Mayor for the Municipal Year 2015 / 2016. Councillor Mrs Cock duly signed the declaration of acceptance of office.

TC.6 MINUTES

RESOLVED: That the minutes of the Ordinary Meeting of the Town Council held on 20 April 2015 be approved, as amended below, as an accurate record and signed by the Town Mayor.

Deletion of "In the absence of" and "the Town Clerk gave the" in the first line of Min No. TC.334/15 as PCSO Andrew Tonkin had been present at the meeting.

(Action by : Elaine Baker)

TC.7 MATTERS ARISING

In response to a question from Cllr Mrs McQueen who had been absent from the last meeting the Town Clerk gave a brief update on the position regarding the current public consultation on the Library Service. (Min No. TC.340/15 refers).

TC.8 COUNCILLOR ATTENDANCE AT MEETINGS & EXPENSES

RESOLVED: That the schedule of Town Councillor attendances at Council meetings during the municipal year 2014 / 2015 and the payment of expenses be noted.

TC.9 TIMETABLE OF MEETINGS

RESOLVED: That the timetable of meetings for the municipal year 2015 / 16 as presented at the meeting be approved.

(Action by : Elaine Baker)

TC.10 APPOINTMENT OF TOWN COUNCIL COMMITTEES

RESOLVED : That the following committee memberships be approved for the Municipal Year 2015/ 2016:-

(b) Staffing Committee (5 Councillors)

Cllr K McFadden
Cllr Mrs M Blundy
Cllr T McFadden
Cllr Mrs G Salmon
Cllr G Roberts

(d) Internal Audit Committee (6 Councillors)

Cllr B Clemens
Cllr Mrs F Cock
Cllr T McFadden
Cllr Mrs G McQueen
Cllr G Roberts
Cllr Mrs G Salmon

TC.11. EXTERNAL REPRESENTATION – COUNCIL APPOINTMENTS

- (a) Cornwall Association of Local Councils

Cllr K McFadden

- (b) Geevor Partnership

Cllr K McFadden

- (c) Cornish Mining Consultative Forum

Cllr K McFadden (Substitute Cllr F Morris)

- (d) Community Action Panel (CAP) formerly P.A.C.T

Cllr Mrs G McQueen and Cllr G Roberts

- (e) West Penwith Community Bus Committee

Cllr Mrs G McQueen

- (f) St Just Community Sports Hall

Cllr D Roberts

- (g) St Just & Pendeen Sure Start Children's Centre

Cllr Mrs G McQueen

- (h) Rural Transport Partnership

Cllrs Mrs G McQueen / Cllr Mrs M Blundy

- (i) Heathland Forum

Cllr K McFadden

- (j) Centre of Pendeen

Cllr K McFadden

- (k) Local Council Planning Forum

Cllr F Morris

- (l) Board of Trustees Pengarth Day Centre

Cllr G Roberts

- (m) Penzance, St Just, Nevada City & Bendigo Twinning Group

Cllr Mrs F Cock

- (n) Mayor's Parlour

Town Mayor (Councillor K McFadden)

- (o) West Cornwall HealthWatch

Cllr Mrs M Blundy

TC.12 AUTHORISATION FPR TOWN CLERK &RFO

RESOLVED: That, in accordance with FR.6, authority is delegated to the Town Clerk & RFO to use internet banking for Town Council payments.

TC.13 RURAL HIGHWAY INSPECTION & MAINTENANCE

The Town Clerk advised the Council of a proposal by Cornwall Council for local councils to consider undertaking, as partners, maintenance works to the margins of the highway corridor (gullies, verges & signage), a suggested Lengthmans Scheme. Any local council that was interested in participating in the scheme was asked to contact their local Community Link Officer.

It was agreed that an expression of interest by the Town Council be logged with Cornwall Council.

(Action by : Elaine Baker)

TC.14 FINANCE

- (a) Financial Assistance

No applications for financial assistance had been received.

- (b) Accounts for Payment

RESOLVED: That the accounts to the value of £2,938.29 be approved for payment.

(Action by: Elaine Baker)

- (c) Letters of Thanks

Letter of thanks had been received from the Lafrowda Festival Committee in respect of its recent grant award and the St Just in Bloom Group following the Council's decision to once again fund the town's floral displays.

TC.15 YEAR END 31 MARCH 2015

(a) Summary of Receipts and Payments Account for the Year Ended 31 March 2015

RESOLVED: That the summary of receipts and payments for the Year Ended 31 March 2015 be approved.

(b) Internal Audit Report Year Ended 31 March 2015

As the report had not been received in time for the meeting it was agreed to defer this item until the next meeting on 26 May 2015.

(c) Completion of the Annual Governance Statement of the External Auditor

The Town Council completed the Annual Governance Statement of the External Auditor in order for the return to be completed by 25 May 2015.

(Action by : Elaine Baker)

TC.15 PLANNING

(a) Applications

PA15/03251 / PA15/03252 Full Application and Listed Building Consent for the formation of extension to west end of chapel to improve access to the building, provide a covered walkway to the neighbouring building, provide improved accessible sanitary facilities and provide improved catering facilities at the St. Just Free Church, Bosorne Terrace, St. Just. Applicant: Mr. Roger King – Trustees of St. Just Free Church. **(T Cl No objection)**

PA15/03803 Fell goat willow at 9, Bojewyan Stennack, Pendeen. Applicant: Miss Isabel Knowles. **For Information Only.**

PA15/02097 Increased access to parking at Meeting Place, North Row, St. Just. Applicant: Mr. David Hall-Davies. **(T Cl No objection)**

(b) Decisions

PA14/03835 Construction of four dwellings and associated works on land off Leat Road, Pendeen. Applicant: Golowji Ltd. **Approval** (T. Cl. No Objection).

PA15/00729 Change of use of deconsecrated Trewellard Sunday School and smithy out building to residential unit. Renovation and building works to convert the main building to a 4 bedroom dwelling and smithy to ancillary accommodation at Trewellard Sunday School, Levant Road, Trewellard, Pendeen. Applicants: Mr. and Mrs. Raymond Heatley. **Approval** (T. Cl. No Objection).

PA15/01830 Change of use and conversion of barns to 2 residential dwellings and associated works on barns at Hailglower Farm, Tregeseal, St. Just. Applicants: Miss R and Miss K Semmens. **Approval** (T. Cl. No Objection).

PA15/02172 Construction of 2 semi-detached dwellings on land east of St. John's Terrace, Pendeen. Applicant: Mr. Clint Toms. **Approval** (T. Cl. No Objection).

TC.16 VITAL VENUES

RESOLVED: That the Town Council becomes a member of Vital Venues, umbrella organisation of Cornwall Rural Community Council.

(Action by : Elaine Baker)

TC.17 INFORMATION ITEMS

None received.

TC.18 Matters for Report

The Town Clerk advised the Town Council that an invitation had been received from Cornwall Council to attend an event hosted by the Leader of the Council to hear about and discuss the "Case for Cornwall". The event was being held at the Penzance One Stop Shop on 27 May 2015 at 6.30 p.m.. All were welcome to attend.

The Town Council was also advised that the next West Penwith Community Network Panel was to be held on 21 May 2015 in Committee Room 1, St Clare, Penzance. It was agreed that Cllr B Clemens would represent the Council at the meeting.

Cllr G Roberts reported that the Pengarth Day Centre's Strategic Review was still ongoing.

Following a request from Cllr Mrs McQueen it was AGREED that the Town Council would have a stall on Lafrowda Day. Cllr Mrs McQueen and Cllr Mrs Blundy would be organising the stall display in liaison with the Town Clerk.

Meeting closed at 8.01 p.m.

Town Mayor