

MINUTES of the ANNUAL MEETING of ST JUST-IN-PENWITH TOWN COUNCIL held in the Council Chamber, Council Offices, 1 Chapel Street, St Just on Monday 12 May 2014 at 7.15 p.m.

PRESENT

Councillor K McFadden Town Mayor  
Councillor N McFadden Deputy Town Mayor

COUNCILLORS

|              |              |
|--------------|--------------|
| Mrs M Blundy | F Morris     |
| B Clemens    | M Nicholls   |
| Mrs F Cock   | Mrs G Salmon |
| T McFadden   |              |

TOWN CLERK

Elaine Baker

ALSO IN ATTENDANCE

Shirley Darby – Assistant to Town Clerk

TC.1 ELECTION OF TOWN MAYOR & DECLARATION OF ACCEPTANCE OF OFFICE

RESOLVED: That Councillor K McFadden is elected as the Town Mayor for the Municipal Year 2014 / 2015. Councillor K McFadden duly signed the declaration of acceptance of office.

TC.2 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Mrs McQueen, Cllr D Roberts, Cllr G Roberts and Cllr Mrs James (Cornwall Council).

TC.3 DECLARATIONS OF INTERESTS

Cllr Mrs Blundy declared a discloseable interest in respect of planning application PA14/02591 as the owner of a building plot adjacent to the site and agreed to withdraw from the meeting for consideration of the item.

TC.4 DISPENSATIONS

None received.

TC.5 ELECTION OF DEPUTY TOWN MAYOR & DECLARATION OF ACCEPTANCE OF OFFICE

RESOLVED: That Councillor N. McFadden is elected as the Deputy Mayor for the Municipal Year 2014 / 2015. Councillor N McFadden duly signed the declaration of acceptance of office.

TC.6 MINUTES

RESOLVED: That the minutes of the Ordinary Meeting of the Town Council held on 22 April 2014 be approved as an accurate record and signed by the Town Mayor.

TC.7 ATTENDANCE AT MEETINGS

RESOLVED: That the schedule of Town Councillor attendance at Council meetings during the municipal year 2013 / 2014 be noted (copy appended to the signed minutes).

TC.8 TIMETABLE OF MEETINGS

RESOLVED: That the timetable of meetings for the municipal year 2014 / 15 as presented at the meeting be approved.

(Action by : Elaine Baker)

TC.9 APPOINTMENT OF TOWN COUNCIL COMMITTEES

RESOLVED : That the following committee memberships be approved for the Municipal Year 2014 / 2015:-

(b) Staffing Committee (5 Councillors)

Mrs F Cock, K McFadden, T McFadden, G Roberts and Mrs G Salmon.

(d) Internal Audit Committee (6 Councillors)

Mrs F Cock, N. McFadden, T McFadden, Mrs G McQueen, M Nicholls and Mrs G Salmon.

TC.10 EXTERNAL REPRESENTATION – COUNCIL APPOINTMENTS

(a) Cornwall Association of Local Councils

Councillor K McFadden

(b) Geevor Partnership

Councillor K McFadden

(c) Cornish Mining Consultative Forum

Councillor K McFadden (Substitute Councillor F Morris)

(d) Community Action Panel (CAP)

Councillor Clemens and Councillor G Roberts

- (e) West Penwith Community Bus Committee  
Councillor Mrs McQueen
- (f) St Just Community Sports Hall  
Councillor D Roberts
- (g) St Just & Pendeen Sure Start Children's Centre  
Councillor Mrs G McQueen
- (h) Rural Transport Partnership  
Councillor Mrs McQueen / Councillor Mrs Blundy
- (i) Heathland Forum  
Councillor K McFadden
- (j) Centre of Pendeen  
Councillor K McFadden
- (k) Local Council Planning Forum  
Councillor F Morris
- (m) Board of Trustees Pengarth Day Centre  
Councillor G Roberts
- (n) Penzance, St Just, Nevada City & Bendigo Twinning Group  
Councillor Mrs M Blundy and Mrs G Salmon
- (o) Mayor's Parlour  
Town Mayor (Councillor K McFadden)
- (p) West Cornwall HealthWatch  
Councillor Mrs M Blundy

TC.11 AUTHORISATION FOR TOWN CLERK & RFO

RESOLVED: That, in accordance with FR 6.9, authority is delegated to the Town Clerk & RFO to use internet banking for Town Council approved payments.

(Action by : Elaine Baker)

TC.12 FINANCE

(a) Financial Assistance

The Town Council considered a report by the Town Clerk which gave details on a request for financial assistance from the St Just Research Mining Group towards the cost of a new exhibition at Geevor Tin Mine.

RESOLVED: That the following grant be approved:-

|                              |         |
|------------------------------|---------|
| St Just Mines research Group | £250.00 |
|------------------------------|---------|

(Action by : Elaine Baker)

(b) Accounts for Payment

RESOLVED: That the accounts to the value of £5,406.04 be approved for payment.

(Action by: Elaine Baker)

(c) Letters of Thanks

Letters of thanks had been received from St Just Football Club and the St Just in Bloom Group in recognition of their recent grant awards.

TC.13 YEAR ENDED 31 MARCH 2014

(a) Audit Training

Cllr Mrs Cock and Cllr Mrs Salmon reported back to the Town Council on their attendance at the recent audit training organised by CALC. An information note was tabled for members of the Town Council only.

(b) Summary of Receipts and Payments accounts for the Year Ended 31 March 2014

RESOLVED: That the summary of receipts and payment accounts for the year ended 31 March 2014 (as appended to the signed minutes) be approved.

(c) Internal Audit Report Year ended 31 March 2014

The Town Council received the report for the year ended 31 March 2014 which had been prepared by Hudson Accounting Ltd, in particular the recommendations regarding payment methods and the waiving of standing orders in respect of contracts.

(Action by Elaine Baker)

(d) Completion of the Annual Governance Statement of the External Auditor

The Town Council considered the contents of the annual governance statement which ensured that there was a sound system of internal financial control in place, including the preparation of the accounting statements.

RESOLVED: That the completion of the Annual Governance Statement for year ended 31 March 2014 be approved.

(Action by: Elaine Baker)

TC.14 PLANNING

(a) Applications

**PA14/03311** Installation of solid fuel burning stove in Vestal Cottage (No. 2) Pendeen Lighthouse, Pendeen. Applicant: Trinitas Services Ltd. **(T Cl no objection)**

**PA14/03257** Proposed single storey rear extension at 7, Calartha Terrace, Pendeen. Applicant: Ms. A. Penberthy. **(T Cl no objection)**

**PA14/02830** Renovation and extension of derelict farmhouse and conversion of former agricultural buildings to create a single residential dwelling at Lower Bostraze Farmhouse, Newbridge. Applicant: Mrs. Mary-Ann Wilkins. **(T Cl no objection. If called-in by the Cornwall Councillor, the Mayor to attend the Western Area Planning Sub-Committee).**

**PA14/02910** Conversion of redundant barn and installation of septic tank. (Redesign of planning approval W1/90/0653/F) at Trevagean Veor, Trevegean, St. Just. Applicants: Mr. & Mrs. J. Tregear. **Withdrawn**

**PA14/02963** Construction of two storey extension and associated works. Alterations to the existing cottage including rooflights at 1, Carnyorth Terrace, St. Just. Applicants: Mr. & Mrs. R. Trickey. **(T Cl no objection)**

**PA14/02163** Erection of two industrial units at Trewellard Industrial Estate, Pendeen. Applicant: Mr. Steve Melstrom, Glen House Estates Ltd. **(T Cl no objection)**

Cllr Mrs Blundy declared a discloseable interest in the following planning application and withdrew from the meeting for its consideration.

**PA14/02591** Outline permission for alterations to Carvean to form two dwellings and erection of two dwellings with some matters reserved at 22, Fore Street, St. Just. Applicant: Mr. Tony Olds. **(T Cl strong objection on highway grounds access on to South Place and over development of the site. The Town Council also requested that the Planning Officer be advised about the Town Council's concerns regarding the poor quality of the plans)**

received).

(b) Decisions

**PA14/02047** Listed Building Consent to replace existing scantle wet laid roof with new dry laid random width diminishing course natural Cornish slate roof at St. Just Free Church, Bosorne Terrace, St. Just. Applicant: Mr. Roger King. **Approval** (T. Cl. Strong support).

**PA14/02353** Re-erection of part of the old B.T. Land's End radio mast for use as a transmission site for Penwith Radio at Land's End Radio Station, Higher Bosavern, St. Just. Applicant: Penwith Radio. **Approval** (T. Cl. Strong support).

(c) Enforcement

The Town Clerk reported that following an investigation into an alleged non-compliance with the approved plans at Miners Arms, 9 Bank Square, St Just confirmation had been received that Cornwall Council Highways had concerns regarding the erection of the wall from a highway perspective and that consideration was being given to what action should be taken and under what legislation.

The Town Clerk also reported that a site visit had been undertaken at Botallack Moor and that the investigation was progressing. The Town Clerk also reported that the alleged clearance and construction of a car park at Chywoone Rural Workshops, St Just had been formally registered and allocated to a Development Officer for investigation.

TC.15 POLLING DISTRICTS AND POLLING PLACES REVIEW

The Town Council considered a consultation document from Cornwall Council's Electoral Registration Service on a review of polling districts and polling places in accordance with S.17 of the Electoral Registration & Administration Act 2013.

RESOLVED: That Cornwall Council be advised that the Town Council accepts the scheme as proposed on the map and that the schedule is also acceptable.

(Action by : Elaine Baker)

TC.16 SOUTH WEST COAST PATH – LOCAL MAINTENANCE PARTNERSHIP 2014

RESOLVED : That

- (a) the grant of £265.58 from Cornwall Council in respect of specific lengths of the coastal path, as part of the LMP 2014 be accepted; and
- (b) Standing Order on Contracts be waived to enable the contract to be awarded to Scottworthy Estate Services.

TC.17 THE FUTURE OF ST JUST AND PENDEEN – COMMUNITY ACTION PLAN 2014

This item was deferred for consideration until the next meeting on 27 May 2014.

TC.18 USE OF THE PLAIN-AN-GWARRY

RESOLVED : That the application from Cape Cornwall School to use the Plain-an-Gwarry on Tuesday / Wednesday lunchtimes (1.20 – 2.10 pm) and Wednesday (2.10 – 3.10 pm) for lunchtime drama club and Year 7 Greek Theatre lessons be approved.

(Action by : Elaine Baker)

TC.19 INFORMATION ITEMS

The Town Clerk advised the Town Council of an environmental project which was due to commence on 19 May 2014 working with the St Just in Bloom Group. Together with Job Centre Plus, Cormac Solutions Ltd, Cornwall College, Cory Environmental, local Schools and the Town Council, unemployed persons would be helping the group to carry out environmental improvements to the town and at the same time helping them to develop new skills to hopefully assist them in securing employment. Up to 15 people would be on the course which was to be supervised by two officers from Cornwall College.

TC.20 Matters for Report

The Town Clerk provided Town Councillors with a copy of a letter from Kernow Commissioning Group regarding recommendations in respect of Poltair Hospital. The Town Council was advised that the report included two recommendations from the consultation and evaluation process: Option 2: Poltair plus 5 beds; and Option 5: Relocation to alternative sites. These recommendations would now be considered by the NHS Kernow Governing Body at a meeting on 13 May 2014.

The Town Clerk also reported that the Town Mayor and Town Councillors had been invited to an "Opening Event" to mark the opening of the St Euny Well to Tredinney Moor Pathway Project on Friday 30 May at 11.00 a.m. It was agreed that Cllr Mrs Blundy and Cllr Mrs Salmon would attend to represent the Town Council.

The Town Council was also advised that a request had been received from PAROW regarding a letter of support from the Town Council in respect of a £3m bid to the Heritage Lottery Fund on behalf of Penwith Landscape Partnership. The bid was in respect of a project entitled "First and Last – Our Living Working Landscape" and the Town Clerk gave a brief outline of the project. The Town Council agreed to submit a letter of support to Cornwall Wildlife Trust in advance of the 15 May 2014 deadline.

Cllr Clemens reported that he was organising a charity musical event "McMillan Mix" to be held in the Old Town Hall, St Just at the end of September 2014 in aid of McMillan Nurses. The event would feature a number of established acts, as well as local acts.

Cllr Clemens also advised that he had reported fly tipping at North Road, Trewellard to Cory Ltd, and that the Dog Waste Bins at Geevor Tin Mine had been replaced.

(Action : Elaine Baker)

Meeting closed at 8.30 p.m.

Town Mayor