

ST. JUST-IN-PENWITH TOWN COUNCIL

**Council Offices
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25 October 2016



TOWN COUNCIL MEETING

You are hereby summoned to attend the next **Ordinary Meeting** of the Town Council to be held as follows: -

DATE: TUESDAY 1 NOVEMBER 2016 (Please note change of day of meeting)

TIME: 7.15 P.M.

VENUE: COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST

Town Clerk

To:

Mayor: Councillor K McFadden

Deputy Mayor: Councillor Stevens

Councillors

Mrs M Blundy
B Clemens
Mrs F Cock
N McFadden
T McFadden

Mrs G McQueen
F Morris
D Roberts
G Roberts
Mrs G Salmon

1 NOVEMBER 2016

AGENDA

1. Public Address at Council Meetings

A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing **by no later than 10.00 a.m.** on the Friday preceding the meeting.

2. Apologies for Absence

3. Declarations of Interest

4. Dispensations

Town Council to consider requests for dispensation for which an application has been received by the Town Clerk.

5. Minutes

To pass the following resolution:

RESOLVED – that the Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting of the Council held on 17 October 2016 (copy attached).

6. Matters Arising

7. Interim Audit Report Year Ended 31 March 2017

The Town Council is asked to receive the interim audit report from the Council's internal auditor for year ended 31 March 2017 and to consider the recommendations contained therein.

8. Purchase of Rialtas Suite Alpha Financial Management Software

In light of the recommendation contained within the Internal Auditor's report and following on from the Town Council's decision to instruct the Town Clerk to investigate the suitable accounting software packages (min no. TC.14(b)(i) refers) the Council is asked to consider the attached quotation from RBS Rialtas for the purchase of its Alpha Financial Management software. Deputy Mayor to report.

9. Finance

(a) Grant Applications

None received.

(b) Accounts for Payment

The Council is asked to approve the schedule of accounts for payment as presented at the meeting by the Town Clerk.

(c) Letters of Thanks

None received.

10. Planning

(a) Applications

As part of the formal consultation process, the Council's comments are sought on applications received from Cornwall Council since the last meeting as set out on the attached schedule. Copies of the applications are available for inspection at the Town Council offices.

(b) Decisions

To note the decisions received since the last meeting.

(c) Appeals

- PA15/10311 – Erection of building to be jointly used for storage for commercial garage and agriculture. Land north of Chywoone Rural, Road from New Road to Grumbla, St Just – Appellant Mr T Olds

11. Tourist Information Report

To receive the attached report from the Senior Library Assistant on the extra opening hours for the Tourist Information Service in 2016.

12. Quarterly Budget Monitoring

The Town Clerk to present details of the Town Council's income and expenditure, together with bank account reconciliations for the period 14 June to 24 October 2016, together with monthly bank and petty cash reconciliations as tabled.

13. Matters for Report

14. Information Item

None.

15. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

“RESOLVED – that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)

NOTICE TO THE PUBLIC – BROADCASTING / USE OF SOCIAL MEDIA AT COUNCIL MEETINGS

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

*Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role*