

ST. JUST-IN-PENWITH TOWN COUNCIL

Council Offices
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10 April 2018

ORDINARY MEETING

Dear Councillor,

You are hereby summoned to attend the **Ordinary Meeting** of the Town Council to be held as follows: -

DATE: MONDAY 16 APRIL 2018

TIME: 7.15 P.M.
Pre-app Mr J Manser at 7.00pm

VENUE: COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST

Cas Leo

Locum Town Clerk

To:
Mayor: Brian Clemens
Deputy Mayor: Marna Blundy

Councillors

Zoe Baxter
Sue James
Jonathan Manser
Constance Moore
Farmer Morris

Louise Paine
Grenville Prowse
Geoff Roberts
Debbie Shephard
Bev Strick

16 APRIL 2018

AGENDA

1. Public Address at Council Meetings

A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing **by no later than 10.00 a.m.** on the Friday preceding the meeting.

2. Apologies for Absence

3. Declarations of Interest

4. Dispensations

Town Council to consider requests for dispensation for which an application has been received by the Town Clerk.

5. Minutes

To pass the following resolution:

RESOLVED – that the Town Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting of the Town Council held on 3 April 2018 (copy attached).

6. Matters Arising

To consider any matters arising from the signed minutes.

7. Finance

(a) Financial Assistance.

Application from St Just Youth Football Club £1500 Community Grant requested for secure storage, Bank details requested.

(b) Accounts for Payment

To approve the accounts for payment as set out on the attached schedule.

(c) Letters of Thanks

ST JUST RFC Community Grant

(d) Financial Regulations Review

A review of Financial Regulations has taken place. Copies were re-issued and

Councillors views were sought on possible changes in February 2018 in addition to those put before Council on 5 March 2018 following the Internal Audit Committee Meeting on 3 February 2018. The only amendment was the introduction of LPO for single items costing more than £5,000. The amendment has been made to the Financial Regulations and it is requested that the Financial Regulations be approved.

(e) Schedule of Direct Debit Payments

In accordance with Council Financial Regulations. The Town Council is asked to approve the list presented.

8. Planning

Pre – application, Jonathan Manser (Manser & Co. Builders)

Mr Manser intends to apply for planning and he is seeking the council views on it before continuing with the process. It is an 'exception site' which means planning could only be granted for an affordable led scheme. The starting point is 100% affordable but this is subject to a viability study and the affordable element can go down to a minimum of 50%. He has had pre- app advice from CC and he states, 'they seem comfortable with the idea of an affordable housing-led scheme here albeit with a number of caveats, primarily relating to heritage and visual impact'. He is hoping to gather general views at this early stage so that he can accommodate them in the design process going forward. Email with a drawing has been circulated to Councillors.

(a) Applications

As part of the formal consultation process, the Council's comments are sought on applications received from Cornwall Council since the last meeting as set out on the attached schedule. Copies of the applications are available for inspection at the Town Council offices.

(b) Decisions

To note the decisions received since the last meeting.

(c) Enforcements

To note new enforcements cases opened since the last meeting.

9. Neighbourhood Planning

Town Council to be updated on the current position on the Neighbourhood Plan.

Councillors on the Neighbourhood Plan Steering Group will present the DCH now (Liverty) Grant application for full council consideration.

10. GDPR

The new regulations replace the 1998 Data Protection Act and the council needs to act to be compliant. The Information Commissioner is aware of the burden that this new legislation is putting on the sector and there is further consultation underway nationally to identify possible exemptions. Provided the council is working towards compliance e.g. awareness, training and review. The ICO has made it clear that they will be satisfied. They do not expect 10,000 parish and town councils and parish meetings to be compliant on 25 May 2018.

11. Review of Standing Orders

A review of Standing Orders has taken place, copies were re-issued and Councillors views were sought on possible changes in February 2018. No changes were suggested. The Clerk sought advice on Standing Orders 8. Previous Resolutions from CALC. Their advice being that a resolution shall not be reversed within six months except either by a special motion, which requires written notice by at least 3 councillors. This should be amended to be (7 Councillors). This is the only amendment from the review and the Standing Orders are requested to be approved with this one amendment.

12. Information Items

13. Matters for Report

14. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

“RESOLVED - that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s).”

15. Update from Chair of Staffing

The Chair will update the Council following the Staffing Committee Meeting held on 26 March 2018 (Carried forward from the last meeting).