

MINUTES of the ORDINARY MEETING of ST JUST-IN-PENWITH TOWN COUNCIL held in the Council Chamber, Council Offices, 1 Chapel Street, St Just on Monday 18 June 2018 at 7.15 p.m.

PRESENT

Cllr Brian Clemens - Town Mayor
Cllr Marna Blundy – Deputy Town Mayor

COUNCILLORS

Zoe Baxter	Grenville Prowse
Jonathan Manser	Geoff Roberts
Constance Moore	Debbie Shephard
Farmer Morris	Bev Strick
Sue James	Louise Paine

LOCUM TOWN CLERK

Cas Leo

ALSO, IN ATTENDANCE

Christopher Ellery-Hill +9

TC.39 APOLOGIES FOR ABSENCE

None.

TC.40 DECLARATIONS OF INTERESTS

Grenville Prowse Community Grant, St Just & District Community Sports Association, Trustee.
Zoe Baxter Planning Application PA18/02363, Friend.

TC.41 DISPENSATIONS

There were no dispensations granted.

TC.42 MINUTES

RESOLVED: That the minutes of the Annual Meeting of the Town Council held on 4 June 2018 be approved as an accurate record signed by the Town Mayor.

TC.43 MATTERS ARISING

None

FINANCE

(a) Financial Assistance.

Applications were received from the following:

Cornwall Air Ambulance any amount

Lafrowda Festival £2,500

St Just & District Community Sports Association £4000

St Just Yuletide Fair £200

Note: Grenville Prowse St Just & District Community Sports Association, Trustee spoke on the subject of the Association, but left the room to allow the vote to take place.

RESOLVED: That the following grants be awarded.

Cornwall Air Ambulance £2000

Lafrowda Festival £2,500

St Just & District Community Sports Association £4000

St Just Yuletide Fair £200

(b) Accounts for Payment

RESOLVED: That the accounts to the value of £1,025.65 be approved for payment.

(Action by: Clerk)

TC.44 (c) Letters of Thanks

None.

TC.45 PLANNING

Cllr Mrs James made the following statement: -

“As both a Cornwall Councillor and Town Councillor for the St Just-in-Penwith Electoral Division, I wish to make it clear that any views and opinions expressed today will not affect my decision making at a later stage of the planning process when I might have additional information and be in a different role.”

(a) **Applications**

PA18/04948

Application for the replacement of windows and doors to front and rear elevations at 32, Fore Street, St. Just. Applicant: Ms. D. Martin. **(T. Cl. No Objection).**

PA18/05107

Replacement windows – rear elevation at The Apartment, 42, Fore Street, St. Just. Applicant: Mrs. Anita Rose. **(T. Cl. No Objection).**

PA18/02363

Change of use of 30m squared of agricultural building into childcare use on land N.E of No Go By Hill, St. Just. Applicant: Mrs. Rebecca Griffiths. **(T. Cl. No Objection).**

Note: Zoe Baxter left the room for this Application to be discussed and re-joined to continue with the next application, once a decision was reached.

PA18/04545

Demolition of existing buildings and construction of three detached, two storey dwelling on land W of Truthwall, St. Just. Applicants: Mr. and Mrs. Ian and Vanessa Alford. **(T. Cl. No Objection).**

PA18/05109

Listed Building Consent for demolition of front extension, side garage extension and rear garden shed. Construction of new extension to incorporate front entrance, covered courtyard and rear dining room extension. New conservation style roof lights to kitchen extension. New rear garden shed and internal alterations at The Vicarage, St. Just. Applicant: Mr. Jeremy Knight. **(T. Cl. No Objection).**

PA18/04563

Proposed Builders storage unit at Boswedden Vean, St. Just. Applicant: Mr. N. Semmens. **(T. Cl. No Objection).**

PA18/04723

Outline Application with all matters reserved for proposed dwelling on land adjacent to 22 Fore Street, St. Just. Applicant: Mr. J. Hinde. **(T. Cl. No Objection).**

(b)

Decisions

PA18/03105

Conversion and extension of detached domestic garage to form holiday letting unit at 11, Jubilee Place, Pendeen. Applicant: Mrs. I. Budge. **Approval** (T. Cl. Concerned over parking areas to main dwelling and garage).

PA18/02444

Change of use of ground floor residential to retail use and extension to existing retail unit: change of use of upper floors to create 4 No. Residential units; new shopfront and entrance door with ATM; external alterations to create access to residential uses; ancillary cycle and bin storage and plant units at Corner House, Market Square, St. Just. Applicant: Co-operative Group Food Ltd. **Approval** (T. Cl. Support).

PA18/03439

Listed Building Consent for works to the Skip Shaft, adit covering and Compressor House at Levant Beam Engine Museum, Levant Road, Trewellard, Pendeen. Applicant: Mr. M. Smitheram. **Approval** (T. Cl. Support Historic England's comments).

PA18/03439

Demolition of existing single storey barns and construction of single storey residential dwelling at Bosavern Farm, B.3306 Bosavern, St. Just. Applicant: Mr. Stephen Revill. **Approval** (T. Cl. No Objection).

PA18/03527

Erection of oak framed garden room and garage as amendment to approved application PA17/05509 at Portherras Farm, Portherras, Pendeen. Applicants: Dr and Mrs. Fitzgerald. **Approval** (T. Cl. No Objection).

(c) **Appeal Decision**

APP/D0840/W/17/3189472 – Bosavern House, Bosavern, St. Just.

An appeal was made under Section 78 of the Town and Country Planning Act 1990 against a refusal to grant outline planning permission for the construction of two dwellings, landscaping and associated works as Application Ref: PA17/07221 dated 31st July, 2017 on the above development.

This Appeal has been dismissed by Notice dated 9th November, 2017

TC.46 NEIGHBOURHOOD PLANNING (NP)

Councillor Marna Blundy updated the Council on the current position of the Neighbourhood Planning process. The Steering Group will now report at the next meeting in July 18.

Community consultation events in June were highlighted “Have Your Say” events were the main focus with St Just WI Hall hosting the next one tomorrow.

Cornwall Council confirmed to the Clerk the license agreement to use OS Mapping through Cornwall Council had been received on 7 June 18.

The NP committees are hoping to use the council chamber on Lafrowda Day, 21st July 2018 to display information and to have a stall outside to direct people in who want to know more about the Neighbourhood Plan. It was agreed the chamber could be used with the councillors involved ensuring the building was unlocked/locked and kept tidy.

RESOLVED: it was agreed the building could be used.

(Action by: Clerk)

TC.47 NALC Discussion Paper

Marna (CALC lead) response paper; which included other councillor’s comments was circulated by email last week. The council discussed the paper and agreed for it to become the council’s response to CALC.

RESOLVED: it was agreed the response paper be sent to CALC.

(Action by: Clerk)

TC.48 St Just Library

The council discussed the Library option. The Library is the biggest decision the council will be making in many years. A vote in principle was required to meet the agreed timeframe (19 June 2018) with Cornwall Council on the Town Council moving to the Library. A final vote on the decision will be made in September 2018. The Deputy Mayor gave the clerk the wording for the proposal; 'that this Council agrees in principle to move forward with Cornwall Council to work towards taking ownership of the St Just Library building'.

RESOLVED: The Council agrees in principle to move forward with Cornwall Council to work towards taking ownership of the St Just Library building.

(Action by: Clerk)

TC.49 Traffic Issues

Councillors were asked at the last Council meeting to bring traffic improvement suggestions to this meeting. A discussion on what should be on a traffic order took place. Multi-items could be listed on a Traffic Order and then presented for action but it would be important to set them in some priority and separate other traffic matters that could be dealt with through other schemes. A long list of suggestions was discussed and included the following:

Traffic is often travelling too fast in Truthwall, on the wrong side of the road when reaching the bollard to overtake slower traffic which is dangerous.

Double yellow lines in Botallack at the corner just before the road branching left to Manor Farm and turning right towards Pendeen. Buses cannot get by if cars park near the corner. Concerns on the visual impact of yellow lines was also mentioned.

South Place measure to stop speeding cars, at the moment parked cars slow them down but perhaps other measures need to be looked at.

Boscawell Junction needs to be kept free of parked cars where the bus needs to turn.

Having a set of mobile flashing signs to show the speed limit (could be shared with other communities) within the district.

Signage to prevent HGV's and large coaches using Cape Cornwall Road. Correct signage to be reinstated in Market Square. Drop Kerb at the top of Fore Street (should be done under Road Safety measure). Barrier at South Place, end of the footpath from Lafrowda Terrace too close together. Signage to slow traffic at Trewellard Garage. Gates at Pendeen School should not be used this could help prevent danger. Junction enforcement by white or yellow lines allowing enforcement by parking officers.

Levant Road

This came up as a separate agenda item but was discussed within the wider issues of traffic matters. The Levant Road (issues) were discussed but too many others areas have similar problems like the road to Botallack Count House. Increasing traffic volumes are going to Levant, through a small residential area without pavements, increasing the risks to pedestrians with a number of near misses reported by residents. Possible solution is a 20 or 30-mile speed limit down to the National Trust Property or moving the National speed limit sign back further.

TC.50 **Report from Sue James Cornwall Councillor**

Waste & Recycling – This is now at the stage that Officers are beginning to work up tender documents and engaging with potential Contractors for the 2020 Waste and Recycling Contract. This will be based on all households in Cornwall having a 180 litre wheeled bin or seagull proof sack where a wheeled bin is unsuitable. The containers for recycling will remain largely the same with some design improvements to the recycling bags to make them more robust. The proposal is for the addition of 2 food caddies one small one for internal use and a larger for external use. The proposal is for weekly recycling collections, with the addition of weekly collection of food waste and fortnightly collections of anything else. There is a final review/ evidence gathering planned to consider the operation of our Household Waste and Recycling Centres/ facilities and this is scheduled for the autumn.

Penwith Landscape Partnership – Their office is above the Dog and Rabbit cafe. Appointments and inductions of project staff is going ahead apace so projects should start to get up and going very soon.

Tin Coast Partnership – Has submitted a funding application under the Coastal Communities fund and if successful, the project will look to do something about public transport, in conjunction with parking and will discuss what can be done to improve the public toilets. I am getting more complaints about parking from the point of view of streets becoming clogged and no spaces in our car parks. The fact we have Coastal Communities Team designation is presenting an additional funding opportunity for the Methodist Chapel which I am trying to facilitate as it needs the LA to agree to become the Accountable body.

Boundary Review – This is on our agenda. Whilst there is a final opportunity to give feedback to the Boundary Commission, this can only be adjustments to where the lines are drawn on the map and not to the number of Cornwall Councillors. It also has to be remembered that if submissions are made they will have to have strong evidence to support them and meet the criteria of electorate numbers for each division proposed to be altered.

OCEAN HOUSING – I was contacted by Ocean Housing aware of our Parishes high need for social rented homes. We have 155 households registered as in need of housing with a local connection to our Parish. Whilst most of those are considered as low priority need, 46 are in more urgent need so I do not believe it is fair to expect them to wait until the Neighbourhood Development Plan is complete. I left it with Ocean Housing that they will consider land on offer in the area and then they will come back to me to discuss the pros and cons of sites, at which time I will encourage them to come to talk with this Town Council.

COUNCIL ADMINISTRATION – Continues under the Leadership of Adam Paynter, with the Cabinet unchanged.

Safer Roads Announcement The St Just Penzance Road has got funding allocated for improvements in 2021.

TC.51 Ethical Standards

Cornwall Council have sent email, forwarded to all councillors on 5 June 2018 stressing the need to act within the Code of Conduct.

Noted

TC.52 Electoral Review

The Local Government Boundary Commission have now published their proposals for division patterns for a Council size of 87 Members. Details were forwarded by email.

Noted

TC.53 Lafrowda Festival

The Lafrowda Festival Committee would like approval for use of the Plain-an-Gwarry and the electricity supplies at Plain-an-Gwarry and Market Square. The Council need to approve this request to enable the clerk to sign the agreements.

RESOLVED: it was agreed the clerk can sign the Agreement on behalf of the council.

(Action by: Clerk)

TC.54 Litter

Discussion took place on Camper Vans and litter and the need for a sign which would remind people to clean up after themselves. Sue James will investigate a sign with the correct wording 'no overnight stopping or Camping'.

RESOLVED: it was agreed that Sue would obtain a sign.

TC.55 INFORMATION ITEMS

Douglas Woolcock Foundation Trust thanked the Town Council for supporting their request to Cornwall Council for a second parking space.

The clerk had contacted Simon Mansell, Cornwall Council who confirmed Town Councillors don't need to be registered individually with the ICO.

Reference was made to the Peter Marsh letter dated 13 June 2018 reference the Car Parks and Toilets which was forwarded by email.

Some of the remaining work to the Plain An Gwarry such as the stone work pointing on the entrance columns will resume, but will end by 16 July 2018 and to restart after the Lafrowda Festival.

TC.56 MATTERS FOR REPORT

CCTV St Just

Bev Strick commented on the current CCTV system in St Just. Sue James would seek out a quote to improving the signage which would satisfy the GDPR requirements current signs don't explain who the cameras belong to or why we have them. A second key to the store room housing the CCTV had been cut and given to the police. The original remains in key cabinet and access is restricted to meet the GDPR.

The Mayor mentioned the need to have a maintenance programme for Street Furniture. The oiling and cleaning down wooden benches and the replacing of the hard wood within the council litter bins it owns. Grenville Prowse offered to obtain a list from the clerk to record the state of the benches in St Just while Farmer Morris and Bev Strick offered to check those in the Pendeen area.

Bev Strick mentioned that the Centre of Pendeen had over 40 members and 30 volunteers and a new treasurer.

Grenville Prowse was pleased to note the skatepark had progressed the issue that they had to use Cormac and were able to have more choice.

The Mayor has attended:

21 May 18 St Ives Mayor Choosing

23 May 18 Lunch, Age Concern St Just

12 June 18 Open Meeting Penzance, Anti-social Behaviour

17 June 18 Feast Service, St John Penzance

The Mayor has also fitted a new padlock to the Pendeen Play Park to stop unauthorised use. The Mayor mentioned that footpath cutting had started and the Gold Paths were the priority. The contractor had an issue over Giant Hog Weed which caused a nasty red rash. The Mayor read out a letter that appeared in the Cornishman singing the virtues of the town and its free car park which is actually only free at the point of use. The Town Council pay an annual amount to Cornwall Council funded through the residents' council tax.

TC.57 Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

"RESOLVED - that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)."

TC.58 Staffing

To note the Administrative Assistant appraisal has taken place which was shared with the Chair of Staffing.

Noted

TC.59 Cornwall Legal Provision 2018/19

Cornwall Legal have written offering legal provision for 2018/19 similar to previous years. The Agreement and our Terms of Business were circulated by email. The council will need to authorise the clerk to sign the Agreement if they wish to use the provision.

RESOLVED: It was agreed the clerk can sign the Agreement on behalf of the council.

(Action by: Clerk)

Meeting Closed at 9.10 p.m.

Town Mayor