

**THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS  
(CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND  
CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020 No.  
392**

Present

Marna Blundy Town Mayor  
Sue James Deputy Mayor

Councillors

Farmer Morris	Debbie Shephard
Daisy Gibbs	Jonathan Manser
Zoe Baxter	Grenville Prowse
Constance Moore	Chris Denley

TC.91 Public Address at Council Meetings

**Pre-Application** Rachel Lochhead – Mena Gwins.

**Neighbourhood Planning.** Jill Taylor, Dot Stevens

**CIL Presentation** Isobel Bloomfield, Nancherrow Project bid for a part of the fund.

**Presentation** Delia/Jill Stott/Ian Marsh from the Tin Coast Partnership Team.

The team outlined how they were supporting local tourism with a number of initiatives such as Visitor Hubs, looking into Hotspot Wifi and Electric Charging Slots. Free training is available for the work in supporting tourism projects. Funding is due to end in March 2021.

TC.92 Apologies for Absence

Apologies were received on behalf of Louise Paine and Brian Clemens.

TC.93 Declarations of Interest

Jonathan Manser, Daisy Gibbs, Chris Denley (Nancherrow Project) Sue James, Jonathan Manser, Daisy Gibbs, (Skatepark) for items in The Community Infrastructure Levy (CIL).

TC.94 Dispensations

Jonathan Manser, Chris Denley, Daisy Gibbs and Sue James to speak during The Community Infrastructure Levy (CIL) item; but not to vote when their declared interest comes up.

TC.95 Minutes

**RESOLVED:** That, the Town Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting of the Town Council held on 9th November 2020 with one amendment to the invoice schedule.

TC.96 Matters Arising

None.

## TC.97 Finance

- (a) Accounts for Payment on presented schedule £12,950.79 - the £4380 shown for car parking was placed on hold. The £489 was Neighbourhood Plan expenditure and not Daisy Chain which was paid previously meaning £8081.79 was approved expenditure.

**RESOLVED:** To approve the accounts **£8081.79**.

- (b) Financial Assistance

CAB requested a Community Grant for their project. Wailim Wong, Communications Officer gave a presentation on the work of CAB in the area at the last Council meeting on 9 November for the outreach project in Pendeen. The Town Council would also approve funding for a second laptop if CAB needed to expand the project and it was not possible to use the same laptop for further work in the parish at another location.

**RESOLVED:** To approve **£570.00**. but also approve a second grant for the same amount for a second laptop for use in the parish where CAB felt it was needed.

St Just Ordinalia requested a grant for their 2021 event.

**RESOLVED:** To approve **£2000.00** for the project.

- (c) Letters of thanks (Children Ark).

- (d) **The Community Infrastructure Levy (CIL).**

CIL funds received, £2661.25 4 November 2019 and £1740.00 5 May 20 (Total £4401.25). Discussion took place on possible uses and potential projects such as Youth Projects e.g. Nancherrow and the St Just Skate Park and also the Bus Stop near Gews Farm were all discussed. The Cemetery at Pendeen was also a worthy project which the Town Council was already supporting annually over 3 years. Other funding pots for Bus stops may be available rather than CIL funding. The Nancherrow Centre Project gave a presentation by Isobel Bloomfield on infrastructure costs within the building. The funding so far gained for the Skatepark and the need for more funding still needed for items like paths was outlined by Sue James.

**RESOLVED:** The Nancherrow Centre Project and the Skate Park to receive £2k each and the Pendeen Cemetery project to receive £401.25.

External Audit has signed off last year accounts; which have been posted on the noticeboard and the Town Council web site. **NOTED**

- (e) Car Parks and Toilets.

Cornwall Council have supplied to the Council diagrams to confirm what is included in the devolution at St Just and Pendeen e.g. wall lights and bins etc. The Clerk will return Councillors observations later in the week to Cornwall Council Devolution Team, who will still need to provide the Town Council with an update on the issue of pipes/drains.

The Town Council has already disputed 1 quarter invoice for car parking from the 23 March 20 and are hoping Cornwall Council will waiver this charge. Councillors also asked for some waiver of toilet charges, given they were out of action for some many months. Cornwall Council are still to come back on both points.

The Council discussed the need to create a tender to use to engage a suitable cleaner for the toilets but also to have resources to maintain car parks. The Council would give the task to complete a draft tender to the Property and Amenities Committee to then bring back to the full council at the end of January. Councillors mentioned the need to have the toilets opened and locked each day. The Contractor must provide the service 52 weeks a year and must ensure the workers involved are paid a **“REAL LIVING WAGE”**.

#### TC.98 Planning

Sue James read the following statement:

*As both a Cornwall Councillor and Town Councillor for the St Just-in-Penwith Division, I wish to make clear that any views and opinions expressed today will not affect my decision-making at a later stage of the planning process when I might have different information and be in a different role.*

#### **a) Applications**

1. **Application** PA20/09278  
**Proposal** Certificate of Lawfulness existing use of siting of a caravan for Holiday use on land to the west of Ponds Hill, Bojewyan, Pendeen  
**Location** Land to the west of Ponds Hill, Bojewyan, Pendeen  
**NOTED**
2. **Application** PA20/09123  
**Proposal** Construction of flat roofed dining room extension  
**Location** 31, Carrallack Mews, St. Just  
**No objection**
3. **Application** PA20/09233  
**Proposal** Demolition of existing garage, construction of bungalow and associated works.  
**Location** Land South Of Boscaswell Village Pendeen  
**No objection**
4. **Application** PA20/09884  
**Proposal** Various new works including windows, doors, conservatory, small extension and cladding.  
**Location** Gwynver Cottage Escalls Cliff Sennen  
**Deferred to next meeting**

#### **b) Decisions**

**Application:** PA20/.07039

**Proposal** Erection Of a shed.

**Location:** Gwel Teg, Bosavern,, St. Just. **Approval** (T. Cl. No Objection).

**Application:** PA20/07565

**Proposal:** Single storey rear extension

**Location:** Roslyn, 20, Carrallack Terrace, St. Just. **Approval** (T. Cl. No Objection).

- c) **Appeals** *None*
- d) **Appeal Decisions** *None*
- e) **Enforcements** (Being investigated by Cornwall Council Enforcement

**EN20/01533 - Alleged** non-compliance with plans associated with Planning Application No. PA20/01348 at Cot Manor, Cot Valley, St. Just

**EN20/01534 – Alleged Engineering Operations** namely creation of a track to agricultural store granted Application No. PA20/01348 and land levels

**EN20/01535 – Alleged non-compliance** with plans associated with Granted Application Nos. PA18/03118 and LBC PA18/03119

#### TC.99 Neighbourhood Plan (NP)

The Neighbourhood Planning Team presented the amendments planned to the draft document; stating this was a direct result of the comments received in the consultation process. The amendments were forwarded that day to Councillors who had not had long enough to take on board all the comments up to this point. The team therefore went through all. Two suggested amendments caused a lot of debate and needed further investigation by the team; post meeting. The term "settlement boundaries" should be changed to "settlement extents". The term "open spaces" " should be changed to "currently undeveloped spaces".

It was decided the team would contact Cornwall Council and clarify those two amendments and whether they were needed. They would come back to the Clerk who would share with the Council.

**RESOLVED:** The draft document to be accepted with the amendments added but before doing so the team would clarify those issues raised above with Cornwall Council to see if they were needed and report back to the Clerk.

#### TC.100 Library

St Just Library is providing the public with a restricted Foyer Service. The Chair of Staffing outlined the following **Staff issues with the Library:**

Xmas Closure

Last day of work 23 December back to work Tuesday 5<sup>th</sup> January 2021.

Library Public Computers

To remain on current Click and collect only, no public access or use of computers.

Dog Mess

The area around the Library is a health hazard to staff/public we need to make sure this area is a priority target area with new project resources.

New Opening Hours from January 2021

Staff will now do 9.30 to 5pm Tuesday and Thursday. Wed 9.30 to 1.30pm Sat 10 to 1pm

New Clerk hours

Cas has introduced an unpaid lunch break in his working week on Staffing Committee suggestion so:

New working pattern from Monday 23rd November:

Monday - Thursday 8am - 5pm, with unpaid lunch break around 12 - 1pm

Friday 8am - 1pm

Total 37 hours. TOIL to be used to take Fridays off as accrued when work allows.

Staffing Committee

A Staffing Committee meeting is planned for the second week of December when they will be looking at all Staffing matters.

TC.101 Coronavirus Report

The Clerk is continuing to send emails from the various bodies such as CALC and Cornwall Council to Councillors on advice the Town Council should take.

TC.102 Draft Parish Plan Sue James

A draft plan was presented to Councillors and it's a good start in developing even further.

**RESOLVED:** The Draft Plan will come back to the Council in the new year.

TC.103. The Town Vitality Funding

The Council discussed correspondence from Cornwall Council on the potential to gain up to £50K funding to assist the town of St Just which would be connected with having a complete Parish Plan. It was agreed by Councillors to have a local resident have an informal look at the correspondence.

TC.104 Memorial for Robert Matthews. Councillors discussed how they could come up with an idea for an appropriate memorial for Robert which recognises the enormous amount which he gave the town. The item will be brought back to the next meeting.

**ACTION:** The Clerk

#### TC.105 Mayor's Report

Following the Remembrance Sunday Events in Pendeen and St Just, the Armistice Day commemoration was well marked in St Just on Wednesday 11<sup>th</sup> November, with perhaps fifty people socially distanced around the War Memorial. It was particularly pleasing that the whole Year 6 class from the Primary School attended and laid their individual crosses. Well done, St Just.

On Friday the Deputy Mayor and I both stood by Bank Square to honour Robert Matthews as his funeral cortege passed on its way to the Parish Church. His cheerful and dedicated service to the town over the years will be sadly missed.

I've attended five significant NHS meetings in the past three weeks, discussing a range of issues but particularly the future provision of community hospital beds and future developments at West Cornwall Hospital, as well as the loss of earwax removal services from general practice. This week I'll be finding out about recent developments at Cape Cornwall Surgery at the Patient Participation Group meeting.

I also attended the monthly Mayors of Cornwall meeting; and met with the Estate Manager of Tregothnan Estates to discuss the condition of Botallack Manor Farm and its outbuildings.

I continue to receive comments and calls from residents concerned about the speed of traffic through the parish, and I know that Clemo is doing his best to raise this as a priority with the police.

As we enter the Christmas season, I have received many appreciative comments about the news that the Christmas trees and Christmas lights will be in place as usual, so thanks are due to the team who will sort the Christmas trees shortly, and Philip Wilkins and his team for their sterling service on the Christmas lights.

The 'Advent Windows around St Just' was launched yesterday, and a walking route around the town is available to enable people to view all 26 premises which are taking part. I can forward the details to any interested Councillors. There are also plans developing to introduce some socially distanced carol singing in the next week or two, maybe in the Square at Pendeen and possibly in the Plen an Gwary. We know that Christmas will be different this year, but we hope to mark the season in some meaningful ways whilst keeping everyone as safe as possible.

Finally, I'm grateful to all those who have contributed to the Emergency Plan, a sixty-page document which was sent to Arthur Roberts over a month ago. I'm hoping we shall get a response soon to enable it to be put in place.

#### TC.106 Committee Reports

A Climate Change committee meeting is planned for later this week.

TC.107 Correspondence

Councillors drew attention to numerous emails and comments they had received and discussion took place on some of them. Karen Johns AONB Review of 2016-21 by 6 December 2020. CALC email on Nimble on line courses for Staff/Councillors. Christmas Carols.

TC.108 Information Items and Matters to Report

An application to Cornwall Council on behalf of the St Just area was successful and Cornwall Council Dog Fouling Posters and a Community Ambassador will be present in the Town in the next few weeks.

TC.109. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

**RESOLVED:** That under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s).

The meeting closed at 9.27pm.

Chairman's signature \_\_\_\_\_ Date \_\_\_\_\_