

# ST. JUST-IN-PENWITH TOWN COUNCIL



Council Offices  
1 Chapel Street  
St Just  
Penzance  
Cornwall  
TR19 7LS

Telephone: (01736) 788412  
Email: townclerk@stjust.org  
Website: www.stjust.org

Date of issue: **22<sup>nd</sup> October 2019**

**Dear Councillor,**

You are hereby summoned to attend a meeting of the **Premises and Amenities Committee** to be held as follows:

**Date:** Monday 28th October 2019  
**Time:** 5.00pm  
**Venue:** Council Chamber, 1 Chapel Street, St Just

For the purpose of transacting the business on the agenda below/attached.

Shirley Darby – Assistant to the Town Clerk

**To Councillors:** Cllrs S James, J Manser, F Morris, G Prowse and D Shephard

## **AGENDA**

- Public Address at Meetings:**  
A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing **by no later than 10.00 a.m.** on the Friday preceding the meeting.
- Apologies for absence:**
- Declarations of interest:**
- Dispensations:** To consider requests for dispensation for which an application has been received by the Town Clerk.
- Minutes:**  
To consider passing the following resolution: *That the Chairman signs as a true and accurate record the Minutes of the Premises and Amenities Committee meeting held on 1<sup>st</sup> July 2019*
- Request for Flag Pole at Library:**  
To consider the request from Andrew Burt for placing a flag pole at the library.
- Noticeboards:**  
To consider the Town Council's noticeboards and any recommendations to Full Council.
- Footpaths Condition and Future Maintenance Standards & Collaborations:**  
In the past TC has topped up the CC grants money and arranged additional cuts/ responded to resident complaints. Our contractors reports this has not been done and we lack a system of residents raising concerns and actions following as appropriate. Also, Penwith Landscape

Partnership are working on improving access. Consider the most effective use of local resources and how best to ensure responsive to information received.

9. Vandalism at Pendeen Playpark: Update and recommendations following most recent damage and any implications for the future management.
10. Library Premises Related Issues:  
To consider and make recommendations to Full Council on the following:  
Update, discussion and proposals re snagging checks and removal of desk in front T.C. office as per plans.  
Receive, Comment/ Note Risk Assessment by Friends for Event on 14 November  
To Consider Advice Received on Energy Suppliers, bearing in mind commitment to consider renewable energy providers  
Updates and Proposed Actions re Other Library Utilities and Service including water, phone, waste (inc confidential)  
Receive Quotes for Sanitary Disposal Services and make recommendations to Full Council  
Security/ Alarm System and Key holder responders  
Consider current regular and casual booking arrangements, including access to key  
Arrangements/ Proposals to Check and Review Fire Equipment, Fire Escape Plans & Regular Fire Drills; Legionella Testing; Risk Assessment (Health & Safety)  
Receive Quotes for Wired Smoke/ Heat Detectors  
Consider Grounds Maintenance Arrangements
11. Heads of Terms For Toilets and Car Parks: (Circulated by Clerk, by email on 25 September).  
To consider and make observations/ recommendations to Full Council.
12. Bus shelter at Carnyorth:  
To consider the bus shelter at Carnyorth and any recommendations to Full Council.