

ST. JUST-IN-PENWITH TOWN COUNCIL

Council Offices
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Date of Issue: 7th January, 2020

ORDINARY MEETING

Dear Councillor

You are hereby requested to attend the Ordinary Meeting of the Town Council to be held as follows:

Date: Monday 13th January 2020
Time: 7.15pm
Venue: St Just Library

For the purpose of transacting the business on the agenda below

David Gallie
Acting Town Clerk

To

Mayor: Marna Blundy
Deputy Mayor: Sue James

Councillors

Zoe Baxter	
Brian Clemens	Farmer Morris
Daisy Gibbs	Louise Paine
Jonathan Manser	Grenville Prowse
Constance Moore	Debbie Shephard

AGENDA

1. Public Address at Council Meetings
A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing by no later than 10.00am on the Friday preceding the meeting
2. Apologies for Absence
3. Declarations of Interest
4. Dispensations
To consider requests for dispensation, for which an application has been received by the Office
5. Minutes – sent to all Councillors
To consider passing the following resolution:
That the Town Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting of the Town Council held on 16th December 2019
6. Matters Arising
To consider any matters arising from the signed minutes
7. By-election update
8. Finance
 - a) Accounts for Payment
To approve the accounts for payment as set out on the attached schedule
 - b) Grant applications
 - c) Letters of thanks
 - d) Budget update and budget setting (papers to follow).
9. Planning
 - a) Applications
As part of the formal consultation process, the Council's comments are sought on applications received from Cornwall Council since the last meeting as set out on the attached schedule. Copies of the applications are available for inspection at the Town Council offices.
 - b) Decisions
To note the decisions received since the last meeting.
 - c) Appeals
To note the Appeals since the last meeting
10. Neighbourhood Planning
To receive an update (if any)
11. Correspondence
To consider responses, if any, to correspondence received, sent to all Councillors

12. Committee Reports

To receive updates and recommendations from Committees

- a) Amenities: Pip Morse contract – proposal to roll contract on for 18 months
- b) Staffing: Interviews for position of Town Clerk

13. Library

To receive updates and agree any associated actions and expenditure

- a) Seek approval for the Tin Coast Partnership, CLT and Police using space (and registered office for CLT)
- b) Seek opinion about displays of photos
- c) Seek advice about DBS checks, awaiting new Clerk if possible
- d) Update Full Council on move arrangements this month

14. Car Parks and Toilets

To receive updates and agree any associated actions and expenditure

15. Mayor's Report

16. Cornwall Councillor Report

17. Information items and Matters to Report

18. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

RESOLVED: that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)