

**OFFICER DELGATED DECISION REGISTER 2020**

**The following are decisions that have been taken by the Clerk as Proper Officer of the council under the Emergency Scheme of Delegation as a result of the Coronavirus Bill 2020 and associated Government Restrictions. The Register is made in accordance with the 2014 Openness of Local Government Bodies Regulations.**

**For further details, please contact the Clerk by email at [insert email address]. Information exempted under the Freedom of Information Act 2000 and the General Data Protection Regulations marked \* will not be published.**

<b>Date of Decision</b>	<b>Ref No</b>	<b>Decision Taken By</b>	<b>Value</b>	<b>S137 Yes/No</b>	<b>Details</b>
19/03/20	1	Delegated to Clerk Mayor/Dep	0		Have a process to move items on quickly when Council cannot meet.
19/03/20	2	Delegated to Clerk Mayor/Dep/4th Councillor			Have a process to move planning items on when Council cannot meet.
19/03/20	3	Note Staff decisions go through Chair of Staffing and the committee			Use the existing process to inform the Chair.
19/03/20	4	Enable 2 staff members to work from home	£109		IT system enable staff to work remotely from home.
23/03/20	5	Close Library			Staff at library (4) are unable to work they can volunteer for community/self-isolate
23/03/20	6	Pay finances on agenda list 23/3/20			Talk through with M and DM and make payments
28/03/20	7	2 Plan Apps on Agenda 23/03/20 (cancelled meeting)	0		1. No objection 2. objection with comments
28/03/20	8	Library Foyer to be site for the Food box store			GP's/others could not find suitable site Mayor/Dep/Clk agreed to use
07/04/20	9	Purchase Sim Card to enable Clerk to have comms	£10		Clerk purchase Sim Card £10 and then £5 per month after that. Clerk using one of his old phones to keep costs down.
07/04/20	10	Permission to have temp sited covered			Request to have cordon for safety of those investigating damage to Plain an Quarry
07/04/20	11	Permission from Clerk/Chair of Staffing given to allow staff member to volunteer			Request to have urgent admin support for Community Officer/Gulval Parish